



**FACILITY**  
Association

**Risk Sharing Pool  
Record Format Guide  
November 2008**

Updated May 2008

**Version 1.2**

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## Preface

This document describes the new specifications for reporting Risk Sharing Pool (RSP) insurance data to Facility Association (FA) commencing November 2008.

The scope of this guide is to describe the required changes, record formats and reporting guidelines for reporting Risk Sharing Pool policy/premium and claim data.

## Revision History

Date	Version	Comments
Nov. 2007	1.0	Initial version
Feb. 2008	1.1	<p>Version 1.1 includes the following clarifications on the Risk Sharing Pool data format guide:</p> <ol style="list-style-type: none"> <li>1. “<i>Entry Date</i>” field name changed to “<i>Entry Year / Month</i>” on the Premium, Premium Batch trailer, Claim and Claim Batch trailer records for consistency in field naming.</li> <li>2. For all date fields the format has been defined as “DATE” and information should be reported in CCYYMM or CCYYMMDD format as per field requirements.</li> <li>3. Clarification on the “<i>Vehicle Number</i>” field format in section 4.2.4. Vehicle Number field is a numeric value reported right justified with leading zeros.</li> <li>4. “<i>Kind of Loss</i>” field format clarification. Kind of Loss codes are reported as 2 character codes left-justified and blank (space character) filled.</li> <li>5. “<i>Third Party Liability Coverage Code</i>” and “<i>Third Party Liability Limit Code</i>” field formats in the Premium Transaction have been modified from Numeric to Character value.</li> <li>6. Dollar amount field format includes either a positive “+” or negative “-” sign in first left justified character of field.</li> <li>7. “<u>Occasional Driver</u>” field has been renamed to “<u>Occasional Operator</u>” in both premium and claim records. New field values collected include character values 1 through 9 to uniquely identify the occasional operators related to the vehicle replacing the previous indicator value “x”</li> </ol>
May 2008		<p>Version 1.2 includes the following clarifications on the Risk Sharing Pool data format guide:</p> <ol style="list-style-type: none"> <li>1. A New transaction code ‘2’ has been added to RSP reporting to</li> </ol>

Date	Version	Comments
		identify the reinstatement of a policy after a mid-term or flat cancellation. Policy reinstatements were previously reported under transaction code 9, which continues to be used for reporting endorsements or other changes on the policy.

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## ***1. Structure of Document***

The following provides a description of each section of this document:

### **Introduction**

This section provides an overview of the changes leading up to the new Risk Sharing Pool Record formats and the purpose of this document.

### **Business Changes – Summary**

This section provides a summary of the changes in data requirements.

### **Business Changes – Detailed Specifications**

This section provides instructions on how to report based on the new data requirements.

### **New Record Formats**

This section provides an overview and draft of the new Premium and Claim record formats.

## **2. Introduction**

### **2.1 Purpose**

The purpose of this guide is to provide FA member companies with advance information on upcoming changes to the Risk Sharing Pool data reporting, the new Premium and Claim record formats and reporting guidelines. The *Risk Sharing Pool Reporting Record Format Guide* provides information that can facilitate the industry's own project planning and development required to implement these changes. The full set of documents, including the Risk Sharing Pool Submission and Edit Rules Documentation, is available on FA website IT Modernization Section under Application and Manual RSP section.

## 2.2 Background

Over the past few years there have been a number of changes in the auto insurance marketplace across the country, which have led to the introduction of the risk sharing pool mechanisms for Alberta, New Brunswick and Nova Scotia in addition to the original Ontario RSP. Facility Association's ability to respond to the changes has been restricted by the outdated technology of its core systems and the limited time allowed for the implementation of the new mechanisms.

In 2005 Facility Association initiated an architectural review of their technology systems to lay out the future blueprint for the modernization of all their systems. The objective was to define a new operational infrastructure which would satisfy Facility Association's business requirements and provide increased efficiency, flexibility and improved business information to both FA and its members.

In 2006 the Facility Association CIO committee was established by the FA Board to assess and make a recommendation on the architectural project. In the spring of 2007 the CIO Committee finalized their assessment and recommended the modernization of the FA systems to the FA Board which was subsequently accepted in June of 2007.

The anticipated business benefits of the FA Modernization program are:

- Increased process automation – less manual intervention – less re-runs due to operational errors – improved production delivery schedule
- Improved controls (application, business) and audit ability
- Improved data submission management for members & FA
- Improved distribution of financial information to members & FA – increased member satisfaction and more efficient use of distributed information
- Improved access to data – faster turnaround on data extracts & reports - opportunity for improved data analysis
- Faster turnaround on results and reports due to larger capacity
- Faster resolution of application or operational issues due to improved application design and larger resource pool
- Improved responsiveness to business changes – capacity for new Pools - reduced effort to add Pools in other provinces

### 3. Business Changes – Summary

As of start of **November 2008** submission of the Premium and Claim transactions in the new Standard Record format will be mandatory for Alberta, New Brunswick, Nova Scotia and Ontario Risk Sharing Pools.

Premium and Claim transactions, submitted on or after November 2008 in the old format, will automatically be rejected by the new RSP system.

To assist industry with the transition from the current to the new record layout a beta test facility is now available to all companies. It allows participating members to verify the connectivity to the new RSP system and to validate the accuracy of the modified RSP record layout and field contents. All industry test will start in August 2008. During the beta test and the all industry test From April to October 2008 the production RSP data submissions must still follow the old RSP reporting requirements.

The 2008 Risk Sharing Pool Record Format includes:

- ❑ new data requirements (Claim Reported Date, RSP Identifier),
- ❑ modification to field formats to simplify reporting (Policy Number, Claim Number, Kind of Loss Code, Vehicle Number),
- ❑ new codes introduced (Occasional Operator and Transaction Code),
- ❑ expansion of the record length to accommodate any future business changes, and
- ❑ removal of OMPP Optional Benefits fields from Ontario risk sharing pool premium record layout.

The changes in data requirements are outlined in the table below.

Further details are provided in the “Business Changes - Detailed Specifications” section.

No.	Data	Premium/Claim Record	Description of the Change
1	Claim Reported Date	Claim	New field to report the date company is notified of a claim on policy previously ceded to the Risk Sharing Pool.
2	RSP Identifier	Premium & Claim	New field added to all RSP transactions to uniquely identify the risk sharing pool:
3	Policy Number	Premium & Claim	Expanded to 20 characters. Subsequent Premium and Claim transactions must report the same Policy number which was reported on the original Premium

No.	Data	Premium/Claim Record	Description of the Change
			transaction for this policy/claim.
4	Claim Number	Claim	Expanded to 20 characters. Subsequent Claim transactions must report the same Claim number which was reported on the original Claim transaction for this claim.
5	Kind of Loss Code	Claim	Kind of Loss field expanded from two to three digits to allow for future expansion of the codes.
6	Vehicle Number	Premium & Claim	Vehicle Number field has been expanded from 2 to 3 digits to allow for future expansion.
7	Occasional Operator	Premium & Claim	Occasional Driver field name has been changes to Occasional Operator and collected field code has been changed from indicator value "X" to a unique identifier value of 1 to 9.
8	Transaction Code	Premium	A New transaction code '2' has been added to RSP reporting to identify the reinstatement of a policy after a mid-term or flat cancellation. Policy reinstatements were previously reported under transaction code 9, which continues to be used for reporting endorsements or other changes on the policy.
9	Increased Funeral Expense & Death Benefit	Ontario Premium	No longer reported after October 2008
10	Increased Weekly Income Benefit	Ontario Premium	No longer reported after October 2008
11	Increased Primary Caregiver	Ontario Premium	No longer reported after October 2008
12	Other Benefits	Ontario Premium	No longer reported after October 2008
13	Excess Economic Loss (OEF45) Coverage Code	Ontario Premium	No longer reported after October 2008
14	Excess Economic Loss (OEF45) Premium	Ontario Premium	No longer reported after October 2008

<b>No.</b>	<b>Data</b>	<b>Premium/Claim Record</b>	<b>Description of the Change</b>
15	Increased Medical Rehabilitation and Attendant Care	Ontario Premium	No longer reported after October 2008
16	Indexation	Ontario Premium	No longer reported after October 2008

## 4. Business Changes – Detailed Specifications

The record format changes involve the addition of 2 new fields and the expansion of certain fields for all RSP jurisdictions. For Ontario the changes also include the removal of selected few fields not required for the operation of the risk sharing pool.

### 4.1 New RSP Fields

#### 4.1.1 Claim Reported Date

**Change:** New field added to Claim Record format.

**Reporting Instruction:** Report the date a claim is first reported to the company on a policy previously ceded to a Risk Sharing Pool.

**Format:** CCYYMMDD

#### 4.1.2 RSP Identifier

**Change:** New field added to Premium, Claim and Batch Trailer records.

**Reporting Instruction:** Report the following values:

- Code '100' for Ontario
- Code '200' for Alberta (Grid)
- Code '250' for Alberta (Non-Grid)
- Code '300' for New Brunswick
- Code '400' for Nova Scotia

**Format:** Numeric

## 4.2 Extended / Modified RSP Fields

### 4.2.1 Policy Number

**Change:** The field length has been expanded from 9 to 20 characters.

*Note:* Report the Policy Number in the same format as submitted in the current RSP format.

**Important:** Subsequent Premium and Claim transactions must report the same Policy Number which was reported on the original Premium transaction for this policy/claim.

### 4.2.2 Claim Number

**Change:** The field length has been expanded from 10 to 20 characters.

*Note:* Report the Claim Number in the same format as submitted in the current RSP format.

**Important:** Subsequent Claim transactions must report the same Claim Number which was reported on the original Claim transaction for this claim.

### 4.2.3 Kind of Loss Code

**Change:** The field length has been expanded from 2 to 3 characters for future requirements.

**Reporting Instructions:** Report the appropriate Kind of Loss codes as per Risk Sharing Pool Manual:

*Note:* Kind of Loss codes are reported as 2 character codes left-justified and blank (space character) filled.

### 4.2.4 Vehicle Number

**Change:** The field length has been expanded from 2 to 3 characters to allow for future requirements.

**Reporting Instructions:** Report the appropriate Vehicle Number associated with the vehicle.

### 4.2.5 Occasional Operator (previously Occasional Driver)

**Change:** The field name has been changed from "Occasional Driver" to "Occasional Operator". New field values collected are character values 1- 9 uniquely identifying each occasional operator on the policy replacing the previous indicator "X".

**Reporting Instructions:** Report the unique Occasional Operator identifier value assigned to occasional driver associated with the vehicle.

#### **4.2.6 Transaction Code**

**Change:** A New transaction code '2' has been added to RSP reporting to identify the reinstatement of a policy after a mid-term or flat cancellation. Policy reinstatements were previously reported under transaction code 9, which continues to be used for reporting endorsements or other changes on the policy.

**Reporting Instructions:** Report the appropriate transaction code to identify the business event.

### 4.3 Discontinued RSP Fields (Ontario RSP Premium Record only)

The following fields have been removed from the Ontario RSP premium record layout as they are not required for the operation of the risk sharing pool.

*Note: These fields were not collected for the other RSP jurisdictions.*

#### 4.3.1 Increased Funeral Expense & Death Benefit

**Change:** Field no longer required in the new RSP format. Currently it is collected on Ontario RSP Premium record in position 125.

#### 4.3.2 Increased Weekly Income Benefit

**Change:** Field no longer required in the new RSP format. Currently it is collected on Ontario RSP Premium record in position 126.

#### 4.3.3 Increased Primary Caregiver Benefit

**Change:** Field no longer required in the new RSP format. Currently it is collected on Ontario RSP Premium record in position 127.

#### 4.3.4 Other Benefits

**Change:** Field no longer required in the new RSP format. Currently it is collected on Ontario RSP Premium record in position 128.

#### 4.3.5 Excess Economic Loss (OEF45) Coverage Code

**Change:** Field no longer required in the new RSP format. Currently it is collected on Ontario RSP Premium record in position 166 through 167.

#### 4.3.6 Excess Economic Loss (OEF45) Premium

**Change:** Field no longer required in the new RSP format. Currently it is collected on Ontario RSP Premium record in position 168 through 174

#### 4.3.7 Increased Medical Rehabilitation and Attendant Care

**Change:** Field no longer required in the new RSP format. Currently it is collected on Ontario RSP Premium record in position 183.

#### 4.3.8 Indexation

**Change:** Field no longer required in the new RSP format. Currently it is collected on Ontario RSP Premium record in position 184.

## 5. New Record Formats

### 5.1 Overview

The Risk Sharing Pool Premium and Claim record formats have been revised to accommodate the new data requirements. It was necessary to shift the positions of fields to make room for the new fields as well as expansion of certain fields (for example, policy and claim numbers).

The fields in the Claim record are aligned within the same subject areas as the Premium record, but they are not necessarily located in the same positions as in the Premium record.

The records remain fixed length, with one record format for Premiums and another for Claims. The length of both record formats has been changed. (Premium 270 bytes and Claim 150 bytes.)

Provision for future expansion of the record has been included to easily accommodate future changes to the record format with minimal impact.

Along with other field specifications, the Record format tables in Section 5.2 and 5.4, include a field format column which indicates the following (see table immediately below):

- whether the field will have numeric values only, or may include blanks (space characters), alphabetic or special characters
- whether the field is left/right-justified and what fill character should be used, when the value of the field is shorter than the actual field length
- what default value should be used if a value is not being provided

Data Type	Format	Valid Characters	Comment
Numeric	Num	0-9	Only the digits 0-9 are valid in the field. Field must be right-justified and filled with leading zeros. <b>Exception:</b> Blank (space character) is used to fill the field when a value is not required.
Character or Alphanumeric	Char	0-9, blanks (space characters), alphabetic characters, and certain special characters	Field must be left-justified and filled with trailing blanks (space characters). Blank (space character) is used to fill the field when a value is not required.
Date	CCYYMMDD CCYYMM CCYY	Either of the date formats in the previous column, or blank	The date format will be specified for each field in the Record format below. Blank (space character) is used to fill the field when a date is not required.

## 5.2 New Premium Record Format

This section identifies all of the fields in the 2008 Premium Record format with their attributes and positions within the record. The fields have been grouped by subject area.

For easy cross-reference, the location of the field in the old record layout is also included.

Subject area and Field Name	Type	Size	Format	Applicable to: (ON, AB, NB, NS, All)	New Positions		Old Field Positions							
					All Provinces		AL		NB		NS		ON	
					Start	End	Start	End	Start	End	Start	End	Start	End
<b>Submission Control</b>														
1. RSP Identifier *	NUM	3		All	1	3	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
2. Record Identifier	NUM	1		All	4	4	1	1	1	1	1	1	1	1
3. Batch Code	CHAR	3		All	5	7	2	4	2	4	2	4	2	4
4. Entry Year / Month	DATE	6	CCYYMM	All	8	13	5	10	5	10	5	10	5	10
5. Company Number	NUM	3		All	14	16	11	13	11	13	11	13	11	13
6. Branch Code	CHAR	2		All	17	18	14	15	14	15	14	15	14	15
7. Agency Code	CHAR	5		All	19	23	41	45	41	45	41	45	41	45
8. Entry Number	NUM	2		All	24	25	49	50	49	50	49	50	49	50
9. Transaction Code	CHAR	1		All	26	26	51	51	51	51	51	51	51	51
10. For Future Use (blanks)	CHAR	13		All	27	39								
<b>Policy</b>														
11. Policy Number **	CHAR	20		All	40	59	16	24	16	24	16	24	16	24

Subject area and Field Name	Type	Size	Format	Applicable to: (ON, AB, NB, NS, All)	New Positions		Old Field Positions							
					All Provinces		AL		NB		NS		ON	
					Start	End	Start	End	Start	End	Start	End	Start	End
12. Transfer Date	DATE	8	CCYYMMDD	All	60	67	25	32	25	32	25	32	25	32
13. Expiry Date	DATE	8	CCYYMMDD	All	68	75	33	40	33	40	33	40	33	40
14. Mass Merchandising Indicator	CHAR	1		ON only	76	76	N/A	N/A	N/A	N/A	N/A	N/A	129	129
15. For Future Use (blanks)	CHAR	8		All	77	84								
<b>Vehicle</b>														
16. Territory Code	NUM	3		All	85	87	46	48	46	48	46	48	46	48
17. Vehicle Number**	NUM	3		All	88	90	52	53	52	53	52	53	52	53
18. Type of Business	NUM	1		All	91	91	54	54	54	54	54	54	54	54
19. Type of Use	NUM	2		All	92	93	55	56	55	56	55	56	55	56
20. Occasional Operator	CHAR	1		All	94	94	57	57	57	57	57	57	57	57
21. TPL Driving Record	NUM	1		All	95	95	69	69	127	127	69	69	69	69
22. Collision /All Perils Driving Record	NUM	1		All	96	96	80	80	129	129	80	80	80	80
23. Accident Benefits Driving Record	NUM	1		ON only	97	97	N/A	N/A	N/A	N/A	N/A	N/A	99	99
24. Grid Indicator	CHAR	1		AB only	98	98	125	125	N/A	N/A	N/A	N/A	N/A	N/A
25. Inexperienced Clean driver Indicator	CHAR	1		NS only	99	99	N/A	N/A	N/A	N/A	134	134	N/A	N/A
26. For Future Use (blanks)	CHAR	10		All	100	109								
<b>Operator</b>														
27. Operator's Age	NUM	2		All	110	111	58	59	58	59	58	59	58	59
28. Years Licensed	NUM	2		All	112	113	60	61	60	61	60	61	60	61
29. Number of Chargeable Accidents	NUM	2		All	114	115	62	63	62	63	62	63	62	63

Subject area and Field Name	Type	Size	Format	Applicable to: (ON, AB, NB, NS, All)	New Positions		Old Field Positions							
					All Provinces		AL		NB		NS		ON	
					Start	End	Start	End	Start	End	Start	End	Start	End
30. Number of Minor Violations	NUM	2		All	116	117	64	65	64	65	64	65	64	65
31. Number of Major Violations	NUM	2		All	118	119	66	67	66	67	66	67	66	67
32. Number of Criminal Code Convictions	NUM	1		All	120	120	68	68	68	68	68	68	68	68
33. For Future Use (blanks)	CHAR	9		All	121	129								
<b>Coverage</b>														
34. Third Party Liability Coverage Code	CHAR	2		All	130	131	70	71	70	71	70	71	70	71
35. Third Party Liability Limit	CHAR	1		All	132	132	72	72	72	72	72	72	72	72
36. For Future Use (blanks)	CHAR	8		All	133	140								
37. Third Party Liability Premium	NUM	7	SNNNNNN	All	141	147	73	79	73	79	73	79	73	79
38. BI - Bodily Injury Coverage Code	CHAR	2		ON only	148	149	N/A	N/A	N/A	N/A	N/A	N/A	130	131
39. BI - Premium	NUM	7	SNNNNNN	ON only	150	156	N/A	N/A	N/A	N/A	N/A	N/A	132	138
40. PD - Property Damage Tort Coverage Code	CHAR	2		ON only	157	158	N/A	N/A	N/A	N/A	N/A	N/A	139	140
41. PD - Premium	NUM	7	SNNNNNN	ON only	159	165	N/A	N/A	N/A	N/A	N/A	N/A	141	147
42. DCPD – Direct Compensation Coverage Code	CHAR	2		ON only	166	167	N/A	N/A	N/A	N/A	N/A	N/A	148	149
43. DCPD – Direct Compensation Deductibles	NUM	2		ON only	168	169	N/A	N/A	N/A	N/A	N/A	N/A	181	182
44. For Future Use (blanks)	CHAR	8		All	170	177								
45. DCPD – Premium	NUM	7	SNNNNNN	ON only	178	184	N/A	N/A	N/A	N/A	N/A	N/A	150	156
46. UA – Uninsured Automobile	CHAR	2		NB, NS, ON	185	186	N/A	N/A	130	131	118	119	157	158

Subject area and Field Name	Type	Size	Format	Applicable to: (ON, AB, NB, NS, All)	New Positions		Old Field Positions							
					All Provinces		AL		NB		NS		ON	
					Start	End	Start	End	Start	End	Start	End	Start	End
Coverage Code														
47. UA – Uninsured Automobile Premium	NUM	7	SNNNNNN	NB, NS, ON	187	193	N/A	N/A	132	138	120	126	159	165
48. Underinsured Motorist Coverage Code	CHAR	2		All	194	195	109	110	109	110	109	110	109	110
49. For Future Use (blanks)	CHAR	8		All	196	203								
50. Underinsured Motorist Premium	NUM	7	SNNNNNN	All	204	210	111	117	111	117	111	117	111	117
51. Accident Benefits Coverage Code	NUM	2		All	211	212	100	101	100	101	100	101	100	101
52. Accident Benefits Premium	NUM	7	SNNNNNN	All	213	219	102	108	102	108	102	108	102	108
53. Collision/All Perils Coverage Code	CHAR	3		All	220	222	81	82	81	82	81	82	175	177
54. For Future Use (blanks)	CHAR	8		All	223	230								
55. Collision/All Perils Premium	NUM	7	SNNNNNN	All	231	237	83	89	83	89	83	89	83	89
56. Comprehensive/ Specified Perils Coverage code	CHAR	3		All	238	240	90	91	90	91	90	91	178	180
57. For Future Use (blanks)	CHAR	8		All	241	248								
58. Comprehensive/Specified Perils Premium	NUM	7	SNNNNNN	All	249	255	92	98	92	98	92	98	92	98
59. Total Premiums	NUM	7	SNNNNNN	All	256	262	118	124	118	124	127	133	118	124
60. For Future Use (blanks)	CHAR	8		All	263	270								

\* New field in record layout

\*\* Extended field in record layout

## 5.3 New Risk / Premium Batch Record Trailer

<i>Field Name</i>	<i>Type</i>	<i>Length</i>	<i>Format</i>	<i>New Position</i>		<i>Old Position</i>	
				<i>Start</i>	<i>End</i>	<i>Start</i>	<i>End</i>
1. RSP Identifier*	NUM	3		1	3	N/A	N/A
2. Record Identifier	NUM	1		4	4	1	1
3. Batch Code	CHAR	3		5	7	2	4
4. Entry Year / Month	DATE	6	CCYYMM	8	13	5	10
5. Company Number	NUM	3		14	16	11	13
6. Branch Code	CHAR	2		17	18	14	15
7. Record Count	NUM	5		19	23	16	20
8. Total All Total Premiums	NUM	12	SNNNNNNNNNNN	24	35	21	32
9. For Future Use (blanks)	CHAR	235		36	270	33	200

\* New field in record layout

## 5.4 New Claim Record Format

This document identifies all of the fields in the 2008 Claim Record format with their attributes and positions within the record. The fields have been grouped by subject area.

For easy cross-reference, the location of the field in the old record layout is also included.

Field Name	Type	Size	Format	New Position		Old Position	
				Start	End	Start	End
<b>Submission Control</b>							
1. RSP Identifier*	NUM	3		1	3	N/A	N/A
2. Record Identifier	NUM	1		4	4	1	1
3. Batch Code	CHAR	3		5	7	2	4
4. Entry Year / Month	DATE	6	CCYYMM	8	13	5	10
5. Company Number	NUM	3		14	16	11	13
6. Branch Code	CHAR	2		17	18	14	15
7. Transaction Code	CHAR	1		19	19	73	73
8. For Future Use (blanks)	CHAR	10		20	29		
<b>Policy</b>							
9. Policy Number**	CHAR	20		30	49	16	24
10. For Future Use (blanks)	CHAR	10		50	59		
<b>Vehicle</b>							
11. Vehicle Number**	NUM	3		60	62	25	26
12. Occasional Operator	CHAR	1		63	63	27	27
13. For Future Use (blanks)	CHAR	6		64	69		
<b>Claim Detail</b>							

Field Name	Type	Size	Format	New Position		Old Position	
				Start	End	Start	End
14. Claim Number**	CHAR	20		70	89	28	37
15. Date of Loss	DATE	8	CCYYMMDD	90	97	38	45
16. Claim Reported Date*	DATE	8	CCYYMMDD	98	105	79	86
17. For Future Use (blanks)	CHAR	2		106	107	46	47
18. Kind of Loss**	CHAR	3		108	110	48	49
19. Paid Amount	NUM	8	SNNNNNNN	111	118	50	57
20. Paid Expense Amount	NUM	7	SNNNNNNN	119	125	58	64
21. Reserve Amount	NUM	8	SNNNNNNN	126	133	65	72
22. Expense Code	CHAR	1		134	134	74	74
23. For Future Use (blanks)	CHAR	8		135	142		
24. Excluded Driver	CHAR	1		143	143	75	75
25. Coverage Code	CHAR	3		144	146	76	78
26. For Future Use (blanks)	CHAR	4		147	150	87	200

\* New field in record layout

\*\* Extended field in record layout

## 5.5 New Claims Batch Trailer Record

Field Name	Type	Length	Format	New Position		Old Position	
				Start	End	Start	End
1. RSP Identifier*	NUM	3		1	3	N/A	N/A
2. Record Identifier	NUM	1		4	4	1	1
3. Batch Code	CHAR	3		5	7	2	4
4. Entry Year / Month	DATE	6	CCYYMM	8	13	5	10
5. Company Number	NUM	3		14	16	11	13
6. Branch Code	CHAR	2		17	18	14	15
7. Record Count	NUM	5		19	23	16	20
8. Total All Paid Amounts	NUM	13	SNNNNNNNNNNNN	24	36	21	32
9. Total All Expense Amounts	NUM	12	SNNNNNNNNNNNN	37	48	34	45
10. Total All Reserve Amounts	NUM	13	SNNNNNNNNNNNN	49	61	46	58
11. For Future Use (blanks)	CHAR	89		62	150	59	200

\* New field in record layout

## ***6. Appendix "A" Acronym Definition***

The following outlines the definition of acronyms used throughout the document:

- |                |                                     |
|----------------|-------------------------------------|
| <b>1. RSP</b>  | Risk Sharing Pool                   |
| <b>2. ASP</b>  | Automobile Statistical Plan         |
| <b>3. DCPD</b> | Direct Compensation Property Damage |
| <b>4. FA</b>   | Facility Association                |
| <b>5. TP</b>   | Third Party                         |