



Manual of Rules and Rates Ontario

Various Rule Changes Effective November 1, 2025 (New Business and Renewals)

Effective November 1, 2025 Facility Association is implementing the following update for new business and renewals in Ontario:

- There are various rule changes in Private Passenger, Commercial, Public, Recreational, Garage and Driver's Policy sections of the manual.
- A summary of the rule changes are attached to the Manual Bulletin on the Facility Association website.

The Facility Association website <u>www.facilityassociation.com</u> has been updated with this information.

This bulletin is being distributed by the Servicing Carrier, to whom all enquiries should be addressed.

Current Wording

Rule

Approved Wording

Change

Premium

	_		from Current	impact on existing policies
PRIVATE PAS	SENGER SECTION			
Rule 111 Rating Class	Notes: Class 05 and 06 1. The vehicle is first rated as if there were no occasional drivers under 25; coverage is then charged for such occasional drivers by adding the Third Party Liability, DCPD, Accident Benefits, Uninsured Automobile and Collision Coverage for Class 05 or Class 06 premiums. It is not permissible to issue a policy solely with a Class 05 or Class 06. 2. The Third Party Liability limit, DCPD and Collision deductible for Classes 05 and/or Class 06 drivers must be identical to the coverage provided for the vehicle, except when varied by an END 28 ('Reducing coverage for Named Persons').	Notes: Class 05 and 06 1. The vehicle is first rated as if there were no occasional drivers under 25 years of age. ; coverage pPremium is then charged for such occasional drivers by adding the Third Party Liability, DCPD, Accident Benefits, Uninsured Automobile and Collision Coverage for Class 05 or Class 06 premiums. It is not permissible to issue a policy solely with a Class 05 or Class 06 rates. 2. The Third Party Liability limit, DCPD and Collision deductible for Classes 05 and/or Class 06 drivers must be identical to the coverage provided for the vehicle. ; except when varied by an END 28 ('Reducing coverage for Named Persons').	FA manual update to align wordings across jurisdictions	This will not impact premium
Rule 113: Driving Record B. Driving Record Entitlement	Notes: 1. The driving record established applies to all coverages for which driving record is a factor. There is no split rating i.e. chargeable accidents will affect the driving record for the Liability section and the Collision section.	Notes: 1. The driving record established applies to all coverages for which driving record is a factor. There is no split rating i.e. A chargeable accidents will affect the rating of driving record for the Liability, DCPD (Not available in Northwest Territories, Nunavut and Yukon) section—Accident Benefits, Uninsured Automobile (Accident Benefits and Uninsured Automobile applies to Ontario only) and the Collision coverages section.	Upon a review of FA rule there needs to be an updated to align with current rate pages	This will not impact premiums
Rule 144: Vehicles Used Outside Jurisdiction of Registration	 When a vehicle is registered in one jurisdiction but used in another, the following is to be used as a guide for rating purposes. 1. The vehicle must be insured on a policy from the jurisdiction where it is legally registered, even if the vehicle is chiefly used in another jurisdiction. 2. If it is known in which territory the vehicle is being used and there are FA premiums for that territory, then the appropriate FA premiums for that territory must be used. 	 When a vehicle is registered in one jurisdiction but garaged or chiefly used in another, the following is to be used as a guide for rating purposes. 1. The vehicle must be insured on a policy from the jurisdiction where it is legally registered, even if the vehicle is chiefly used in another jurisdiction. 2. If it is known in which territory the vehicle is being used and there are FA premiums for that territory, then the appropriate FA premiums for that territory must be used. 	FA aims to harmonize and simplify the wording across all jurisdictions	This will not impact premiums

Rule	Current Wording	Approved Wording	Change from Current	Premium impact on existing policies
Rule 144: Vehicles Used Outside Jurisdiction of	For example: The Insured resides in Toronto and the vehicle is registered in Ontario but the Insured is attending university in Halifax. Rates for Halifax must be used.	 For example: The Insured resides in Toronto and the vehicle is registered in Ontario but the Insured is attending university in Halifax. Rates for Halifax must be used. 	FA aims to harmonize and simplify the wording across all	This will not impact premiums
Registration	3. If the vehicle is being used in the U.S., it must be rated in the territory in which it is registered. For example: The Insured lives in Toronto and is on a sabbatical in California and the vehicle is registered in Ontario. Toronto rates apply.	3. If the vehicle is being used in the U.S., it must be rated in the territory in which it is registered. For example: The Insured lives in Toronto and is on a sabbatical in California and the vehicle is registered in Ontario. Toronto rates apply.	jurisdictions	
	4. U.S. exposure surcharge does not apply to private passenger vehicles that are used for personal use only.	2. U.S. Exposure surcharges does not apply to private passenger vehicles that are used for personal use only and where proof of insurance is not required.		
	5. If the vehicle is used within one region as defined below, it is to be rated as though it is used in the highest rated territory of that region. If the vehicle is used in more than one region of Canada, it is to be rated as if used in the highest rated region.	5. If the vehicle is used within one region as defined below, it is to be rated as though it is used in the highest rated territory of that region. If the vehicle is used in more than one region of Canada, it is to be rated as if used in the highest rated region.		
	Region 1 – Atlantic Provinces Rate as New Brunswick Territory 3	Region 1 - Atlantic Provinces Rate as New Brunswick Territory 3		
	Region 2 - Central (Ontario and Quebec) Rate as Ontario Territory 20	Region 2 Central (Ontario and Quebec) Rate as Ontario Territory 20		
	Region 3 – West and North Rate as Edmonton (Alberta Territory 4) 6. If the vehicle is used in a Canadian jurisdiction for which Facility Association has no rates, the following shall apply: - Charge Alberta Territory 4 for British Columbia, Saskatchewan and Manitoba Charge Ontario Territory 20 for Quebec.	Region 3 West and North Rate as Edmonton (Alberta Territory 4) 6. If the vehicle is used in a Canadian jurisdiction for which Facility Association has no rates, the following shall apply: - Charge Alberta Territory 4 for British Columbia, Saskatchewan and Manitoba. - Charge Ontario Territory 20 for Quebec.		
		3. If the vehicle is operated outside the jurisdiction which it is, registered, including into the U.S. Rates for that jurisdiction are applied along with a surcharge. Refer to Rule 138 to determine the surcharges applicable		
	At the Servicing Carrier's discretion, a copy of fuel tax information, log books and/or other pertinent records may be required to verify mileage and travelled jurisdictions.	NOTE: At the Servicing Carrier's discretion, a copy of fuel tax information, log books and/or other pertinent records may be required to verify mileage and travelled jurisdictions.		

Rule	Current Wording	Approved Wording	Change from Current	Premium impact on existing policies
Rule 149: Fleets	A. Definition A fleet is a group of not less than five automobiles: - that are under common ownership or management - of which at least five are commercial vehicles, public vehicles or vehicles used for business purposes, and - of which any that are subject to a lease agreement for a period in excess of 30 days are leased to the same insured person.	A. Definition A fleet is a group of not less than five automobiles: - that are under common ownership or management - of which at least five are commercial vehicles, public vehicles or vehicles used for business purposes, and - of which any that are subject to a lease agreement for a period in excess of 30 days are leased to the same insured person.	FA aims to harmonize the wordings across all sections and jurisdictions for the fleet rating of risk	This will not impact premiums
		 A fleet is: A group of 10 or more self-propelled vehicles; Under Common ownership or management; Used for business (incl. Class 07 and vehicles used for dual purposes), commercial or public transportation; Includes vehicles on a long term lease; The Applicant must have had 120 months of Liability insurance in the past 12 months i.e. 10 vehicles with Liability coverage for the past year, regardless of the number of policies on which those vehicles were insured. Notes: The Applicant is required to provide proof of vehicle registration and ownership. 		
	Vehicles under "common management" will be considered where the Named Insured has assumed full responsibility for the payment of insurance premiums and agreement is in place between the Named Insured and Vehicle Owner, demonstrating the following: 1. The Named Insured is responsible for the assignment of driver schedules and routes, ensuring compliance with hours of work regulations and 2. The Named Insured maintains records of and deems acceptable all drivers who may operate a Vehicle and 3. Vehicles and all associated drivers adhere to the vehicle and driver safety standards of the Named Insured, and	 Vehicles that are leased for more than 30 days to others are not to be considered unless those vehicles are leased to one lessee and meet the definition of a fleet. Vehicles under "common management" will be considered where the Named Insured has assumed full responsibility for the payment of insurance premiums and agreement is in place between the Named Insured and Vehicle Owner, demonstrating the following: The Named Insured is responsible for the assignment of driver schedules and routes, ensuring compliance with hours of work regulations and The Named Insured maintains records of and deems acceptable all drivers who may operate a Vehicle and Vehicles and all associated drivers adhere to the vehicle and driver safety standards of the Named Insured, and 		

Rule	Current Wording	Current Wording Approved Wording		Premium impact on existing policies
Rule 149: Fleets	Vehicles and all associated drivers adhere to the Named Insured means and methods of work, including risk management practices, code of conduct, training and service standards, and	Vehicles and all associated drivers adhere to the Named Insured means and methods of work, including risk management practices, code of conduct, training and service standards, and	FA aims to harmonize the wordings across all sections and	This will not impact premiums
	5. Failure to adhere to any of the above will result in the termination of the agreement between the Named Insured and Vehicle Owner.	5. Failure to adhere to any of the above will result in the termination of the agreement between the Named Insured and Vehicle Owner.	jurisdictions for the fleet rating of risk	
	A signed "Facility Association Common Management Attestation", signed by the Named Insured and a copy of the common management agreement must accompany all new business applications.	A signed "Facility Association Common Management Attestation", signed by the Named Insured and a copy of the common management agreement must accompany all new business applications.		
	A copy of the common management agreement will be required on subsequent renewals to maintain experience rating.	A copy of the common management agreement will be required on subsequent renewals to maintain experience rating.		
	The Servicing Carrier reserves the right to deny experience rating in the event the above criteria are not met, and fails to otherwise meet other fleet rating criteria outlined under Rule 149.	The Servicing Carrier reserves the right to deny experience rating in the event the above criteria are not met, and fails to otherwise meet other fleet rating criteria outlined under Rule 149.		
	B. Fleet Rating Fleet policies may only be issued on an annual basis.	B. Fleet Rating Fleet policies may only be issued on an annual basis.		
	Fleets of 9 or fewer self-propelled vehicles will be individually rated; fleets of 10 or more self-propelled vehicles will be experience (fleet) rated.	Fleets of 9 or fewer self propelled vehicles will be individually rated; fleets of 10 or more self propelled vehicles will be experience (fleet) rated.		
	Fleets are subject to experience rating as of the commencement date of each policy period. If the fleet is insured through FA by two or more policies issued by one or more Servicing Carriers, the policies must have a common expiry date to facilitate experience rating.	Fleets are subject to experience rating as of the commencement date of each policy period. If the fleet is insured through FA by two or more policies issued by one or more Servicing Carriers, the policies must have a common expiry date to facilitate experience rating.		
	For experience (fleet) rating, the Applicant must have had 120 months of Liability insurance in the past 12 months i.e. 10 vehicles with Liability coverage for the past year, regardless of the number of policies on which those vehicles were insured.	For experience (fleet) rating, the Applicant must have had 120 months of Liability insurance in the past 12 months i.e. 10 vehicles with Liability coverage for the past year, regardless of the number of policies on which those vehicles were insured.		
	For example: If the Insured owned 10 vehicles and leased (on a long term basis) 1 vehicle that were insured for Liability for the past 12 months, the Insured has 132	For example: If the Insured owned 10 vehicles and leased (on a long term basis) 1 vehicle that were insured for Liability for the past 12 months, the Insured has 132 months of Liability		

Rule	Current Wording	Current Wording Approved Wording		Premium impact on existing policies
Rule 149: Fleets	months of Liability insurance. If the Insured only had 7 vehicles insured for Liability in that period, there would only be 84 months of Liability insurance and the policy would not be experience rated.	insurance. If the Insured only had 7 vehicles insured for Liability in that period, there would only be 84 months of Liability insurance and the policy would not be experience rated.	FA aims to harmonize the wordings across all	This will not impact premiums
	The 120 months is established on the basis of vehicles the Insured has owned or leased from others. The Applicant may be required to provide proof of vehicle registration and ownership. Vehicles that are leased for more than 30 days to others are not to be considered unless those vehicles are leased to one lessee and meet the definition of a fleet.	The 120 months is established on the basis of vehicles the Insured has owned or leased from others. The Applicant may be required to provide proof of vehicle registration and ownership. Vehicles that are leased for more than 30 days to others are not to be considered unless those vehicles are leased to one lessee and meet the definition of a fleet.	sections and jurisdictions for the fleet rating of risk	
	Vehicles that the Insured leases from others must be insured on a separate policy with the same expiry date as the policy for owned vehicles. If the policy for owned vehicles and the policy for the leased vehicles are insured through FA whether or not with the same Servicing Carrier, the policies shall be experience rated. If however, one policy is insured in the voluntary market and the other policy is insured through FA, the FA policy shall only be experience rated if there has been 120 months of liability insurance in the past 12 months for the vehicles insured through FA. If the policy does qualify for experience rating, only the experience on the vehicles insured through FA shall be used to promulgate the rate.	Vehicles that the Insured leases from others must be insured on a separate policy with the same expiry date as the policy for owned vehicles. If the policy for owned vehicles and the policy for the leased vehicles are insured through FA whether or not with the same Servicing Carrier, the policies shall be experience rated. If however, one policy is insured in the voluntary market and the other policy is insured through FA, the FA policy shall only be experience rated if there has been 120 months of liability insurance in the past 12 months for the vehicles insured through FA. If the policy does qualify for experience rating, only the experience on the vehicles insured through FA shall be used to promulgate the rate.		
	The months of Liability insurance for vehicles whose rates are derived from a Class 07 base and for commercial vehicles rated as private passenger (because of dual use), are included in the 120 month calculation. The months of Liability insurance on personal use recreational vehicles and private passenger vehicles solely used for pleasure (no driving to and from work for the Applicant's business) are not included in the 120 month calculation. However, once it has been established that a risk is to be experience rated, private passenger vehicles other than those rated Class 07 shall be included (with any claims) on the policy and in the experience rating.	The months of Liability insurance for vehicles whose rates are derived from a Class 07 base and for commercial vehicles rated as private passenger (because of dual use), are included in the 120 month calculation. The months of Liability insurance on personal use recreational vehicles and private passenger vehicles solely used for pleasure (no driving to and from work for the Applicant's business) are not included in the 120 month calculation. However, once it has been established that a risk is to be experience rated, private passenger vehicles other than those rated Class 07 shall be included (with any claims) on the policy and in the experience rating.		
	Where a new fleet is being submitted to FA consisting of vehicles which are a sub-group of a voluntary market fleet and there is no verification of which claims involved which vehicles, the FA formula shall take into account the claims that occurred on all vehicles. It is the responsibility of the	Where a new fleet is being submitted to FA consisting of vehicles which are a sub group of a voluntary market fleet and there is no verification of which claims involved which vehicles, the FA formula shall take into account the claims that occurred on all vehicles. It is the responsibility of the		

Rule	Current Wording Approved Wording		Change from Current	Premium impact on existing policies
Rule 149: Fleets	Agent/Broker/Insured to provide the claim history documentation for the vehicles to be insured through FA. Where a vehicle(s) on an existing fleet is being newly insured through FA, the claim history shall follow the vehicle(s). Experience rating includes the following: • All losses (At-fault and Not-at-fault) are taken into	Agent/Broker/Insured to provide the claim history documentation for the vehicles to be insured through FA. Where a vehicle(s) on an existing fleet is being newly insured through FA, the claim history shall follow the vehicle(s). Experience rating includes the following: All losses (At-fault and Not-at-fault) are taken into	FA aims to harmonize the wordings across all sections and jurisdictions for the fleet rating of risk	This will not impact premiums
	 All losses (At fault and Not at fault) are taken into account in rating even if there was no insurance in effect or the loss was repaid to the Insurer by or on behalf of the Insured or if the Insured chose not to present the claim; Claims (paid by the previous Insurer, reimbursed to the previous Insurer or paid by the Insured) outside the coverage on the application; Any amount paid back by the Insured due to an END 8 on the policy with the prior Insurer; Claims falling within a specific deductible not offered by FA e.g. on an occurrence basis regardless of the coverage involved in the loss; Amounts above FA deductibles when the prior Insurer had higher deductibles Losses falling within any special agreements with the prior Insurer 	 All tostes and Not at fault of a recent into account in rating even if there was no insurance in effect or the loss was repaid to the Insurer by or on behalf of the Insured or if the Insured chose not to present the claim; Claims (paid by the previous Insurer, reimbursed to the previous Insurer or paid by the Insured) outside the coverage on the application; Any amount paid back by the Insured due to an END 8 on the policy with the prior Insurer; Claims falling within a specific deductible not offered by FA e.g. on an occurrence basis regardless of the coverage involved in the loss; Amounts above FA deductibles when the prior Insurer had higher deductibles; Losses falling within any special agreements with the prior Insurer. 	rating of risk	
	NOTE: Full experience details must be obtained directly from the prior Insurer to ensure all information on the risk is provided.	NOTE: Full experience details must be obtained directly from the prior Insurer to ensure all information on the risk is provided.		
	Fleets are to be written on a specified vehicle basis not on a blanket or receipts basis, therefore the use of END 21A and 21B is not permitted.	Fleets are to be written on a specified vehicle basis not on a blanket or receipts basis, therefore the use of END 21A and 21B is not permitted.		
		If a risk insured through FA meets the definition of a fleet, any vehicles added to the policy will be experience rated. The policy including any subsequent renewals will remain experience rated until the risk no longer meets the definition of fleet.		
		Where a new fleet is being submitted to FA and there is no verification of which claims involved which vehicles, the FA formula shall take into account the claims that occurred on all vehicles. It is the responsibility of the Agent/Broker/Insured to provide the claim history documentation for the vehicles to be insured through FA.		

Rule	Current Wording	Approved Wording	Change from Current	Premium impact on existing	
				policies	
Rule 149:	Midterm Rating Midterm rating is not permissible for changes that occur	Midterm Rating Midterm rating is not permissible for changes that occur (i.e.	FA aims to harmonize	This will not impact	
Fleets	(i.e. revision of claim reserves) during the policy term merely because of the lapse of time.	revision of claim reserves) during the policy term merely because of the lapse of time.	the wordings across all sections and	premiums	
	If it is discovered during a policy term that a risk is a fleet and is eligible for experience rating, it shall be experience rated at the time of next renewal. If more than one policy qualifies for experience (fleet) rating, the fleet policy shall be issued effective the renewal date of the earliest expiring policy, based on the information for all vehicles. The remaining vehicles shall be added to the fleet at the expiry date of their policies.	If it is discovered during a policy term that a risk is a fleet and is eligible for experience rating, it shall be experience rated at the time of next renewal. If more than one policy qualifies for experience (fleet) rating, the fleet policy shall be issued effective the renewal date of the earliest expiring policy, based on the information for all vehicles. The remaining vehicles shall be added to the fleet at the expiry date of their policies.	jurisdictions for the fleet rating of risk		
	If the insurance is written by more than one Servicing Carrier, each policy upon expiry shall be subject to experience rating and shall be insured to the common expiry date.	If the insurance is written by more than one Servicing Carrier, each policy upon expiry shall be subject to experience rating and shall be insured to the common expiry date.			
	If vehicles being added to a fleet insured through FA were previously on another fleet with the same common ownership or management as the FA fleet, these added vehicles are subject to experience rating as outlined in Rule 149:B. Fleet Rating.	If vehicles being added to a fleet insured through FA were previously on another fleet with the same common ownership or management as the FA fleet, these added vehicles are subject to experience rating as outlined in Rule 149:B. Fleet Rating. Optional Physical Damage Coverage			
	Optional Physical Damage Coverage Vehicles may not be covered for Comprehensive/Specified Perils only.	Vehicles may not be covered for Comprehensive/Specified Perils only.			
	The Collision portion of All Perils and Collision coverage shall be regarded as the same coverage for the purposes of determining the number of months of coverage, similarly, the portion of All Perils and, Comprehensive and Specified Perils shall be regarded as the same coverage.	The Collision portion of All Perils and Collision coverage shall be regarded as the same coverage for the purposes of determining the number of months of coverage, similarly, the portion of All Perils and, Comprehensive and Specified Perils shall be regarded as the same coverage.			
	Where Collision claims that have occurred in the past three years cannot be allocated to specific vehicles, the claims shall be assigned to the highest rated vehicles, one to each in descending order.	Where Collision claims that have occurred in the past three years cannot be allocated to specific vehicles, the claims shall be assigned to the highest rated vehicles, one to each in descending order.			
	C. Loss Information For experience rated fleets, any reserve change for a loss in any previous term shall be added to the incurred losses of the policy term in which the reserve was changed.	C. Loss Information For experience rated fleets, Any reserve change for a loss in any previous term shall be added to the incurred losses of the policy term in which the reserve was changed.			

Rule	Current Wording	Current Wording Approved Wording		Premium impact on existing policies	
Rule 149: Fleets	For example: The new policy term will be May 1, 1999 to May 1, 2000. The Insured had 2 losses between May 1, 1998 and May 1, 1999. The Insured had 2 losses between May 1, 1997 and May 1, 1998. The Insured had no losses between May 1, 1996 and May 1, 1997 but in September 1996 there was a \$20,000 reserve increase on a claim that occurred in 1994. When listing the losses that occurred in the 2nd Prior Year (25-36 months) on the Automobile Fleet Schedule, the \$20,000 reserve must be entered. D. New Applications 1. Forms required for Fleet Submissions a) Facility Association binder application form fully completed and signed. Under vehicle items show 'Fleet Policy'. b) Automobile Fleet Schedule All vehicles including trailers for which insurance is required must be fully described. c) Fleet Vehicle Count Calculation Must be completed to determine the number of vehicles insured by coverage. d) Fleet Rating Information Statement This form provides additional information about the risk. e) Any additional supplements such as drivers list, taxi questionnaire. 2. Incomplete Fleet submission forms If the necessary information required by the Servicing Carrier to properly rate the policy is not received within 15 days of the intended effective date, the policy shall be issued at the quoted premium and cancelled by registered letter. 3. The Applicant must understand that: The risk is bound from the effective date shown and an	For example: The new policy term will be May 1, 1999 to May 1, 2000. The Insured had 2 losses between May 1, 1998 and May 1, 1999. The Insured had 2 losses between May 1, 1997 and May 1, 1998. The Insured had no losses between May 1, 1996 and May 1, 1997 but in September 1996 there was a \$20,000 reserve increase on a claim that occurred in 1994. When listing the losses that occurred in the 2nd Prior Year (25-36 months) on the Automobile Fleet Schedule, the \$20,000 reserve must be entered. D. New Applications 1. Forms required for Fleet Submissions a) Facility Association binder application form fully completed and signed. Under vehicle items show 'Fleet Policy'. b) Automobile Fleet Schedule All vehicles including trailers for which insurance is required must be fully described. c) Fleet Vehicle Count Calculation Must be completed to determine the number of vehicles insured by coverage. d) Fleet Rating Information Statement or Commercial Vehicle Supplement This form provides additional information about the risk. e) Any additional supplements such as drivers list, taxi questionnaire. 2. Incomplete Fleet submission forms If the necessary information required by the Servicing Carrier to properly rate the policy is not received within 15 days of the intended effective date, the policy shall be issued at the quoted premium and cancelled by registered letter. 3. The Applicant must understand that: The risk is bound from the effective date shown and an	FA aims to harmonize the wordings across all sections and jurisdictions for the fleet rating of risk	This will not impact premiums	
	earned premium shall be charged. The application is subject to the Facility Association fleet rating formula and the resulting premium may be substantially greater than the base premium quoted by the Agent/Broker.	earned premium shall be charged. The application is subject to the Facility Association fleet rating formula and the resulting premium may be substantially greater than the base premium quoted by the Agent/Broker.			

Rule	Current Wording Approved Wording		Change from Current	Premium impact on existing
Rule 149:	If proof of incurance is required by LLC, but havities a	If proof of incurance is required by U.C. sutherities a	FA aims to	policies This will
Fleets	If proof of insurance is required by U.S. authorities, a currency differential surcharge shall be applied to the Liability premium. See Rule 138: U.S. Exposure.	If proof of insurance is required by U.S. authorities, a currency differential surcharge shall be applied to the Liability premium. See Rule 138: U.S. Exposure.	harmonize the wordings	not impact premiums
	The Servicing Carrier may require payment of additional fees if proof of insurance has to be issued. See Rule 137: Proof of Insurance.	The Servicing Carrier may require payment of additional fees if proof of insurance has to be issued. See Rule 137: Proof of Insurance.	across all sections and jurisdictions for the fleet rating of risk	
	4. Agent/Broker responsibilities:	4. Agent/Broker responsibilities:	rating of risk	
	Submit all fully completed and signed fleet submission forms. Items on the binder application dealing with specific vehicles are to be answered 'Fleet Policy'. Incomplete forms shall be returned for completion resulting in policy issuance delays.	Submit all fully completed and signed fleet submission forms. Items on the binder application dealing with specific vehicles are to be answered 'Fleet Policy'. Incomplete forms shall be returned for completion resulting in policy issuance delays.		
	Premiums are to be calculated at Driving Record 0 and must include the U.S. exposure surcharge if applicable. The Servicing Carrier shall provide assistance to the Agent/Broker if rates for a particular type of risk or vehicle are not published in this manual.	Premiums are to be calculated at Driving Record 0 and must include the U.S. exposure surcharge if applicable. The Servicing Carrier shall provide assistance to the Agent/Broker if rates for a particular type of risk or vehicle are not published in this manual. If the manual does not provide information for rating a particular risk, the Servicing Carrier will assist the		
	Collect from the Applicant the premium quoted at Driving Record 0 or arrange a premium finance contract. The Agent/Broker is responsible for the pro rata earned premium based on the correct premium calculation at Driving Record 0 in the event of non-payment by the Insured.	Agent/Broker in establishing a method of rating. The Servicing Carrier will also assist in determining rate groups which are not published. Collect from the Applicant the premium quoted at Driving Record 0 or arrange a premium finance contract. The Agent/Broker is responsible for the pro rata earned premium based on the correct premium calculation at Driving Record 0 in the event of non-payment by the Insured.		
	Issue temporary (30 day) liability cards for each self- propelled vehicle listed on the Fleet Schedule as of the date coverage was bound. It is not permissible to use a 'blanket' wording of any kind.	Issue temporary (30 day) liability cards for each self- propelled vehicle listed on the Fleet Schedule as of the date coverage was bound. It is not permissible to use a 'blanket' wording of any kind.		
	A premium must be quoted and the risk bound before the fleet is submitted.	A premium must be quoted and the risk bound before the fleet is submitted.		
	5. Servicing Carrier responsibilities: The Servicing Carrier shall not provide quotations or accept fleet submissions which have not been bound. If the manual does not provide information for rating a particular risk, the Servicing Carrier will assist the Agent/Broker in establishing a method of rating. The	5. Servicing Carrier responsibilities: The Servicing Carrier shall not provide quotations or accept fleet submissions which have not been bound. If the manual does not provide information for rating a particular risk, the Servicing Carrier will assist the Agent/Broker in establishing a method of rating. The		

Rule	Current Wording	Approved Wording	Change from Current	Premium impact on existing policies
Rule 149:	Servicing Carrier will also assist in determining rate groups which are not published.	Servicing Carrier will also assist in determining rate groups which are not published.	FA aims to harmonize	This will not impact
Fleets	Upon receipt of the properly completed documents the Servicing Carrier shall verify the information and loss history of the risk with the previous carrier as required and ensure prompt issuance of the policy documents.	Upon receipt of the properly completed documents the Servicing Carrier shall verify the information and loss history of the risk with the previous carrier as required and ensure prompt issuance of the policy documents.	the wordings across all sections and jurisdictions for the fleet	premiums
	6. If the revised premium is not acceptable: If a promulgated fleet rating is not acceptable to the Applicant, the coverages shall be cancelled without charge if all temporary liability cards are returned and received by the Servicing Carrier no later than the intended effective date (the date coverage was bound). Where the temporary liability cards are not received by the intended effective date and the Agent/Broker reports non-payment of the additional premium within 30 days of receiving notice of the additional premium, the earned premium for cancellation shall be calculated pro rata on the quoted premium calculated at Driving Record 0. Otherwise the earned premium shall be calculated pro rata on the promulgated fleet rating.	G. If the revised premium is not acceptable: If a promulgated fleet rating is not acceptable to the Applicant, the coverages shall be cancelled without charge if the policy is cancelled by the Applicant no later than the all temporary liability cards are returned and received by the Servicing Carrier no later than the-intended effective date (the date coverage was bound). Where the temporary liability cards are not received by the intended effective date and the Agent/Broker reports non payment of the additional premium within 30 days of receiving notice of the additional premium, the earned premium for cancellation shall be calculated pro rata on the quoted premium calculated at Driving Record 0. Otherwise the earned premium shall be calculated pro rata on the promulgated fleet rating. After the effective date, where the Agent/Broker reports non-payment of the additional premium within 30 days of receiving notice of the additional premium, the earned premium for cancellation shall be calculated pro rata on the quoted premium calculated at Driving Record 0. Otherwise the earned premium calculated at Driving Record 0. Otherwise the earned premium shall be calculated pro rata on the	rating of risk	
	For example: The Agent/Broker bound coverage as of June 1 and quoted the Applicant a premium of \$10,000 at Driving Record 0. On June 20, the Agent/Broker receives the fleet policy from the Servicing Carrier. The fleet has been promulgated at a premium of \$12,000. The Agent/Broker advises the Insured of the premium increase and the Insured advises he/she wants to cancel the policy. On July 15, the Agent/Broker advises the Insurer to cancel the policy for nonpayment. Because the request for cancellation was received within 30 days of June 20, the earned premium will be calculated pro rata on a premium of \$10,000. If a fleet rating has been established for a risk and the Applicant has rejected the premium, a new application covering any vehicle in the Applicant's name previously on the fleet, must be quoted to the Applicant at the fleet rate	For example: The Agent/Broker bound coverage as of June 1 and quoted the Applicant a premium of \$10,000 at Driving Record 0. On June 20, the Agent/Broker receives the fleet policy from the Servicing Carrier. The fleet has been promulgated at a premium of \$12,000. The Agent/Broker advises the Insured of the premium increase and the Insured advises he/she wants to cancel the policy. On July 15, the Agent/Broker advises the Insurer to cancel the policy for nonpayment. Because the request for cancellation was received within 30 days of June 20, the earned premium will be calculated pro rata on a premium of \$10,000. If a fleet rating has been established for a risk and the Applicant has rejected the premium, a new application covering any vehicle in the Applicant's name previously on		
	the fleet, must be quoted to the Applicant at the fleet rate not Driving Record 0. In the event that a policy issued	covering any vehicle in the Applicant's name previously on the fleet, must be quoted to the Applicant at the fleet rate not		

Rule	Current Wording	Approved Wording	Change from Current	Premium impact on existing policies
Rule 149: Fleets	from that new application must be cancelled because the Applicant rejects the premium, the earned premium shall be calculated pro rata of the fleet rate not Driving Record 0.	Driving Record 0. In the event that a policy issued from that new application must be cancelled because the Applicant rejects the premium, the earned premium shall be calculated pro rata of the fleet rate not Driving Record 0. If a fleet rate has been established and the policy is cancelled because the Applicant rejects the premium, a new application is submitted within 30 days will remain fleet rated. Individually rating the vehicle will not be permitted unless the risk no longer meets the definition of a fleet.	FA aims to harmonize the wordings across all sections and jurisdictions for the fleet rating of risk	This will not impact premiums
	For example: Using the above example, on September 1, the Agent/Broker resubmits substantially the same fleet for the same Insured to the Servicing Carrier, quoting a premium of \$10,000 at Driving Record 0. The policy is issued at a premium of \$12,000 and the Agent/Broker receives it on September 22. The Insured again rejects the additional premium and the Agent/Broker requests cancellation for non-payment on October 10. The earned premium will be calculated pro rata on a premium of \$12,000.	For example: Using the above example, on September 1, the Agent/Broker resubmits substantially the same fleet for the same Insured to the Servicing Carrier, quoting a premium of \$10,000 at Driving Record 0. The policy is issued at a premium of \$12,000 and the Agent/Broker receives it on September 22. The Insured again rejects the additional premium and the Agent/Broker requests cancellation for non-payment on October 10. The earned premium will be calculated pro rata on a premium of \$12,000.		
	 7. Premium Calculation Note: Refer to Rule 124 on rating of experience (fleet) rated risk. For other classes of business, refer to the appropriate section of the manual. 	7. Premium Calculation Note: • Refer to Rule 124 on rating of experience (fleet) rated risk. • For other classes of business, refer to the appropriate section of the manual.		
	E. Renewals Prior to the expiry of experience rated insurance, the Servicing Carrier may ask the Agent/Broker to have certain forms completed to update the information on record. Such a request will usually be made well in advance of the expiry date because of the need to issue the renewal policy/certificate/offer to renew before the insurance expires. The appropriate renewal documents shall not be issued unless and until the required forms, properly completed, have been returned.	E. Renewals Prior to the expiry of experience rated insurance, the Servicing Carrier may ask the Agent/Broker to have certain forms completed to update the information on record. Such a request will usually be made well in advance of the expiry date because of the need to issue the renewal policy/certificate/offer to renew before the insurance expires. The appropriate renewal documents shall not be issued unless and until the required forms, properly completed, have been returned.		

Rule		Current Wording		Approved Wording	Change from Current	Premium impact on existing policies
Rule 152 Endorsements Applicable to POL 1 (Owner's Policy)	28	Standard Endorsement Form Number, Title and Purpose Reducing Coverage for Named Persons This endorsement is used if the coverages provided by the policy are to be restricted when certain named operators are driving the vehicle.	Rating No premium reduction	REMOVE	FA manual update to align wordings across jurisdictions which have endorsement 28A	This will not impact premium
COMMERCIA	L SECT	TION			<u> </u>	
Rule 200.D	*For New Business Risks with 'No Prior Insurance', traveling out-of-province, including into the U.S., refer to Rule 204.G New Policies: No Prior Insurance, for special rating instructions.		e U.S., refer to	*For New Business Risks with 'No Prior Insurance', traveling out-of-province, including into the U.S., refer to Rule 204.G F New Policies: No Prior Insurance, for special rating instructions.	FA aims to harmonize and simplify the wording	This will not impact premiums
Rule 212.B.	2. Ex	cess Trailers		2. Excess Trailers	FA aims to	This will
Rating of Trailers	If the number of trailers insured by a policy exceeds the number that could be used at any one time (including with any vehicles insured by other policies/Insurers), the premium under Liability and DCPD for the 'excess' trailers is reduced by 50%. If all trailers do not produce the same premium, the trailer(s) that would otherwise produce the lowest premium shall be considered excess.		e (including with rers), the 'excess' trailers oduce the same se produce the	If the number of trailers insured by a policy exceeds the number that could be used at any one time (including with any vehicles insured by other policies/Insurers), the premium under Liability and DCPD for the 'excess' trailers is reduced by 50%. If all trailers do not produce the same premium, the trailer(s) that would otherwise produce the lowest premium shall be considered excess.	harmonize the wordings across all jurisdictions	not premium
	of the two tr that p exces	xample: There are two tractors and for trailers produce premiums of \$500 erailers produce premiums of \$700 each oroduce premiums of \$500 each will be and the Liability premiums for each res will be reduced by 50%.	each. The other ch. The trailers be considered	For example: There are two tractors and four trailers. Two of the trailers produce premiums of \$500 each. The other two trailers produce premiums of \$700 each. The trailers that produce premiums of \$500 each will be considered excess and the Liability and DCPD premiums for each of those trailers will be reduced by 50%.		
Rule 228: Outside Province	subje	ommercial vehicle that is operated in ect to the U.S. exposure surcharge. (<i>f</i> oundland & Labrador and Ontario onl	Applicable to	Any commercial vehicle that is operated in the U.S. is subject to the U.S. exposure surcharge. (Applicable to Newfoundland & Labrador and Ontario only).	FA aims to harmonize the wordings across all	This will not impact premiums
Exposure	anoth	nterurban vehicle that is operated in t ner Canadian jurisdiction, is subject to iscount).		Any commercial and interurban vehicle that is operated in the U.S., or another Canadian jurisdiction, is subject to a surcharge (or discount).	jurisdictions	
		urcharge does not apply where the veersonal use only and proof of insurance. red.		The surcharge does not apply where the vehicle is used for personal use only and proof of insurance is not required.		

Rule	Current Wording	Approved Wording	Change from Current	Premium impact on existing policies
Rule 228: Outside Province Exposure	Refer to Rule 200.D for a list of Supplementary Underwriting documents that may be required on vehicles traveling outside of the jurisdiction of registration, including into the U.S. If the Named Insured(s) has no prior insurance, refer to	Refer to Rule 200.D for a list of Supplementary Underwriting documents that may be required on vehicles traveling outside of the jurisdiction of registration, including into the U.S. If the Named Insured(s) has no prior insurance, refer to Rule	FA aims to harmonize the wordings across all jurisdictions	This will not impact premiums
	Rule 204.G: No Prior Insurance with Out-of-Province including U.S. Exposure	204.G F: No Prior Insurance with Out-of-Province including U.S. Exposure		
	NOTE: If the Named Insured has not previously traveled outside of the Province/Territory or into the U.S., the vehicle(s) shall be underwritten with 75% Out of Province/Territory or U.S. Exposure surcharge . This applies to both Commercial and Interurban Vehicles.	NOTE: If the Named Insured has not previously traveled outside of the Province/Territory or into the U.S., the vehicle(s) shall be underwritten with 75% Out of Province/Territory or U.S. Exposure surcharge . This applies to both Commercial and Interurban Vehicles.		
Rule 239: Fleets	D. New Applications 1. Forms required for Fleet Submissions a) Facility Association binder application form fully completed and signed. Under vehicle items show 'Fleet Policy'. b) Automobile Fleet Schedule All vehicles including trailers for which insurance is required must be fully described. c) Fleet Rating Information Statement or Commercial Vehicle Supplement This form provides additional information about the risk. d) Any additional supplements such as drivers list, taxi questionnaire.	D. New Applications 1. Forms required for Fleet Submissions a) Facility Association binder application form fully completed and signed. Under vehicle items show 'Fleet Policy'. b) Automobile Fleet Schedule All vehicles including trailers for which insurance is required must be fully described. c) Fleet Vehicle Count Calculation Must be completed to determine the number of vehicles insured by coverage. d) Fleet Rating Information Statement or Commercial Vehicle Supplement This form provides additional information about the risk. e) Any additional supplements such as drivers list, taxi questionnaire.	FA aims to harmonize the wordings across all sections and jurisdictions for the fleet rating of risk	This will not impact premiums
	3. The Applicant must understand that: The risk is bound from the effective date shown and an earned premium shall be charged. The application is subject to the Facility Association fleet rating formula and the resulting premium may be substantially greater than the base premium quoted by the Agent/Broker.	3. The Applicant must understand that: The risk is bound from the effective date shown and an earned premium shall be charged. The application is subject to the Facility Association fleet rating formula and the resulting premium may be substantially greater than the base premium quoted by the Agent/Broker.		

Rule		Current Wording		Approved Wording	Change from Current	Premium impact on existing policies
Rule 239: Fleets	curre Liabil Provii	of of insurance is required by U.S. au ncy differential surcharge shall be app ity premium. See Rule 228 Outside nce/Territory Exposure. Servicing Carrier may require payment f proof of insurance has to be issued.	olied to the t of additional	If proof of insurance is required by U.S. authorities, a currency differential surcharge shall be applied to the Liability premium. See Rule 228 Outside Province/Territory Exposure. The Servicing Carrier may require payment of additional fees if proof of insurance has to be issued. See Rule 227.	FA aims to harmonize the wordings across all sections and jurisdictions for the fleet rating of risk	This will not impact premiums
Rule 243 Endorsements Applicable to POL 1 (Owner's Policy)	28	Standard Endorsement Form Number, Title and Purpose Reducing Coverage for Named Persons This endorsement is used if the coverages provided by the policy are to be restricted when certain named operators are driving the vehicle.	Rating No premium reduction	REMOVE	FA manual update to align wordings across jurisdictions which have endorsement 28A	This will not impact premium
PUBLIC SECT						
Rule 306 Rating Territory	Territ For expending operations The I operation vehicle regis Rule Regis Territ Wher	ating territories are described in Rule tories. xample: The Insured's business, base rio is operating a tour bus throughout est rated territory through which the vated is Toronto, Ontario (Territory 1). be rated using Ontario Territory 1 ransured's business, based in Ottawa (Tating a tour bus between Ottawa and the is regularly used outside the jurisd tration and a jurisdiction in which FA and 330 Vehicles Used Outside Jurisdictionstration. The vehicle must be rated us tory 1 rates. The territories are described in the U.S., and the territory is a superated in the U.S., and the territories are described in the U.S., and the te	d in Kingston, Ontario. The vehicle is The vehicle tes. Ferritory 4), is Montréal. The iction of operates. See n of ing Toronto	The rating territories are described in Rule 339: Territories. For example: The Insured's business, based in Kingston, Ontario is operating a tour bus throughout Ontario. The highest rated territory through which the vehicle is operated is Toronto, Ontario (Territory 1). The vehicle must be rated using Ontario Territory 1 rates. The Insured's business, based in Ottawa (Territory 4), is operating a tour bus between Ottawa and Montréal. The vehicle is regularly used outside the jurisdiction of registration and a jurisdiction in which FA operates. See Rule 330 Vehicles Used Outside Jurisdiction of Registration. The vehicle must be rated using Toronto Territory 1 rates. Where the vehicle is operated in the U.S., see Rule 325 U.S. Exposure.	FA aims to harmonize and simplify the wording across all jurisdictions	This will not impact premiums

Rule	Current Wording	Approved Wording	Change from Current	Premium impact on existing policies
Rule 309: Driving Record B. Driving Record Entitlement	Notes: 1. The driving record established applies to all coverages concerned.	Notes: 1. The driving record established applies to all coverages concerned. for which driving record is a factor. There is no split rating. A chargeable accident will affect the rating of the Liability, DCPD (Not available in Northwest Territories, Nunavut and Yukon) Accident Benefits, Uninsured Automobile (Accident Benefits and Uninsured Automobile applies to Ontario only) and Collision coverages.	FA aims to harmonize and simplify the wording across all jurisdictions	This will not impact premiums
Rule 330: Vehicles Used Outside Jurisdiction of Registration	When a vehicle is registered in one jurisdiction but used in another, the following is to be used as a guide for rating purposes. 1. The vehicle must be insured on a policy from the jurisdiction where it is legally registered, even if the vehicle is chiefly used in another jurisdiction. 2. If it is known what territory the vehicle is being used in and there are FA premiums for that territory, then the appropriate FA premiums for that territory must be used. 3. If the vehicle is being used in the U.S., it must be rated in the territory in which it is registered. 4. See Rule 325: U.S. Exposure Surcharge to determine surcharges applicable to public vehicles. 5. If the vehicle is used within one region as defined below, it is to be rated as though it is used in the highest rated territory of that region. If the vehicle is used in more than one region of Canada, it is to be rated as if used in the highest rated region. Region 1 – Atlantic Provinces Rate as New Brunswick Territory 3 Region 2 – Central (Ontario and Quebec) Rate as Ontario Territory 20 Region 3 – West and North Rate as Edmonton (Alberta Territory 4)	When a vehicle is registered in one jurisdiction but garaged or chiefly used in another, the following is to be used as a guide for rating purposes. 1. The vehicle must be insured on a policy from the jurisdiction where it is legally registered, even if the vehicle is chiefly used in another jurisdiction. 2. If it is known what territory the vehicle is being used in and there are FA premiums for that territory, then the appropriate FA premiums for that territory must be used. 3. If the vehicle is being used in the U.S., it must be rated in the territory in which it is registered. 4. See Rule 325: U.S. Exposure Surcharge to determine surcharges applicable to public vehicles. 5. If the vehicle is used within one region as defined below, it is to be rated as though it is used in the highest rated territory of that region. If the vehicle is used in more than one region of Canada, it is to be rated as if used in the highest rated region. Region 1 Atlantic Provinces Rate as New Brunswick Territory 3 Region 2 Central (Ontario and Quebec) Rate as Ontario Territory 20 Region 3 West and North Rate as Edmonton (Alberta Territory 4)	FA aims to harmonize and simplify the wording across all jurisdictions	This will not impact premiums

Rule	Current Wording	Approved Wording	Change from Current	Premium impact on existing policies
Rule 330: Vehicles Used Outside Jurisdiction of Registration	6. If the vehicle is used in a Canadian jurisdiction for which Facility Association has no rates, the following shall apply: - Charge Alberta Territory 4 for British Columbia, Saskatchewan and Manitoba. - Charge Ontario Territory 20 for Quebec.	6. If the vehicle is used in a Canadian jurisdiction for which Facility Association has no rates, the following shall apply: — Charge Alberta Territory 4 for British Columbia, Saskatchewan and Manitoba. — Charge Ontario Territory 20 for Quebec. 2. Surcharges do not apply to private passenger vehicles that are used for personal use only and where proof of insurance is not required. 3. If the vehicle is operated outside the jurisdiction which it is, registered, including into the U.S. Rates for that jurisdiction are applied along with a surcharge. Refer to Rule 325 to determine the surcharges applicable	FA aims to harmonize and simplify the wording across all jurisdictions	This will not impact premiums
	7. At the Servicing Carrier's discretion, a copy of fuel tax information, log books and/or other pertinent records may be required to verify mileage and travelled jurisdictions.	7. NOTE : At the Servicing Carrier's discretion, a copy of fuel tax information, log books and/or other pertinent records may be required to verify mileage and travelled jurisdictions.		
Rule 335: Fleets	A. Definition A fleet is a group of not less than five automobiles: - that are under common ownership or management - of which at least five are commercial vehicles, public vehicles or vehicles used for business purposes, and - of which any that are subject to a lease agreement for a period in excess of 30 days are leased to the same insured person.	A. Definition A fleet is a group of not less than five automobiles: — that are under common ownership or management — of which at least five are commercial vehicles, public vehicles or vehicles used for business purposes, and — of which any that are subject to a lease agreement for a period in excess of 30 days are leased to the same insured person.	FA aims to harmonize the wordings across all sections and jurisdictions for the fleet rating of risk	This will not impact premiums
		 A fleet is: A group of 10 or more self-propelled vehicles; Under Common ownership or management; Used for business (incl. Class 07 and vehicles used for dual purposes), commercial or public transportation; Includes vehicles on a long term lease; The Applicant must have had 120 months of Liability insurance in the past 12 months i.e. 10 vehicles with Liability coverage for the past year, regardless of the number of policies on which those vehicles were insured. 		

Rule	Current Wording	Approved Wording	Change from Current	Premium impact on existing policies
Rule 335: Fleets	Vehicles under "common management" will be considered where the Named Insured has assumed full responsibility for the payment of insurance premiums and agreement is in place between the Named Insured and Vehicle Owner, demonstrating the following: 1. The Named Insured is responsible for the assignment of driver schedules and routes, ensuring compliance with hours of work regulations and 2. The Named Insured maintains records of and deems acceptable all drivers who may operate a Vehicle and 3. Vehicles and all associated drivers adhere to the vehicle and driver safety standards of the Named Insured, and 4. Vehicles and all associated drivers adhere to the Named Insured means and methods of work, including risk management practices, code of conduct, training and service standards, and 5. Failure to adhere to any of the above will result in the termination of the agreement between the Named Insured and Vehicle Owner. A signed "Facility Association Common Management Attestation", signed by the Named Insured and a copy of the common management agreement must accompany all new business applications. A copy of the common management agreement will be required on subsequent renewals to maintain experience rating.	Notes: • The Applicant is required to provide proof of vehicle registration and ownership. • Vehicles that are leased for more than 30 days to others are not to be considered unless those vehicles are leased to one lessee and meet the definition of a fleet. Vehicles under "common management" will be considered where the Named Insured has assumed full responsibility for the payment of insurance premiums and agreement is in place between the Named Insured and Vehicle Owner, demonstrating the following: 1. The Named Insured is responsible for the assignment of driver schedules and routes, ensuring compliance with hours of work regulations and 2. The Named Insured maintains records of and deems acceptable all drivers who may operate a Vehicle and 3. Vehicles and all associated drivers adhere to the vehicle and driver safety standards of the Named Insured, and 4. Vehicles and all associated drivers adhere to the Named Insured means and methods of work, including risk management practices, code of conduct, training and service standards, and 5. Failure to adhere to any of the above will result in the termination of the agreement between the Named Insured and Vehicle Owner. A signed "Facility Association Common Management Attestation", signed by the Named Insured and a copy of the common management agreement must accompany all new business applications. A copy of the common management agreement will be required on subsequent renewals to maintain experience rating.	FA aims to harmonize the wordings across all sections and jurisdictions for the fleet rating of risk	
	The Servicing Carrier reserves the right to deny experience rating in the event the above criteria are not met, and fails to otherwise meet other fleet rating criteria outlined under Rule 335.	The Servicing Carrier reserves the right to deny experience rating in the event the above criteria are not met, and fails to otherwise meet other fleet rating criteria outlined under Rule 335.		

Rule	Current Wording	Approved Wording	Change from Current	Premium impact on existing policies
Rule 335: Fleets	B. Fleet Rating Fleet policies may only be issued on an annual basis.	B. Fleet Rating Fleet policies may only be issued on an annual basis.	FA aims to harmonize the wordings	This will not impact premiums
	Fleets of 9 or fewer self-propelled vehicles will be individually rated; fleets of 10 or more self-propelled vehicles will be experience (fleet) rated.	Fleets of 9 or fewer self-propelled vehicles will be individually rated; fleets of 10 or more self-propelled vehicles will be experience (fleet) rated.	across all sections and jurisdictions for the fleet	
	Fleets are subject to experience rating as of the commencement date of each policy period. If the fleet is insured through FA by two or more policies issued by one or more Servicing Carriers, the policies must have a common expiry date to facilitate experience rating. For experience (fleet) rating, the Applicant must have had	Fleets are subject to experience rating as of the commencement date of each policy period. If the fleet is insured through FA by two or more policies issued by one or more Servicing Carriers, the policies must have a common expiry date to facilitate experience rating.	rating of risk	
	120 months of Liability insurance in the past 12 months i.e. 10 vehicles with Liability coverage for the past year, regardless of the number of policies on which those vehicles were insured. For example: If the Insured owned 10 vehicles and leased	For experience (fleet) rating, the Applicant must have had 120 months of Liability insurance in the past 12 months i.e. 10 vehicles with Liability coverage for the past year, regardless of the number of policies on which those vehicles were insured.		
	(on a long term basis) 1 vehicle that were insured for Liability for the past 12 months, the Insured has 132 months of Liability insurance. If the Insured only had 7 vehicles insured for Liability in that period, there would only be 84 months of Liability insurance and the policy would not be experience rated. The 120 months is established on the basis of vehicles the	For example: If the Insured owned 10 vehicles and leased (on a long term basis) 1 vehicle that were insured for Liability for the past 12 months, the Insured has 132 months of Liability insurance. If the Insured only had 7 vehicles insured for Liability in that period, there would only be 84 months of Liability insurance and the policy would not be experience rated.		
	Insured has owned or leased from others. The Applicant may be required to provide proof of vehicle registration and ownership. Vehicles that are leased for more than 30 days to others are not to be considered unless those vehicles are leased to one lessee and meet the definition of a fleet.	The 120 months is established on the basis of vehicles the Insured has owned or leased from others. The Applicant may be required to provide proof of vehicle registration and ownership. Vehicles that are leased for more than 30 days to others are not to be considered unless those vehicles are leased to one lessee and meet the definition of a fleet.		
	Vehicles that the Insured leases from others must be insured on a separate policy with the same expiry date as the policy for owned vehicles. If the policy for owned vehicles and the policy for the leased vehicles are insured through FA whether or not with the same Servicing Carrier, the policies shall be experience rated. If however, one policy is insured in the voluntary market and the other policy is insured through FA, the FA policy shall only be experience rated if there has been 120 months of liability insurance in the past 12 months for the vehicles	Vehicles that the Insured leases from others must be insured on a separate policy with the same expiry date as the policy for owned vehicles. If the policy for owned vehicles and the policy for the leased vehicles are insured through FA whether or not with the same Servicing Carrier, the policies shall be experience rated. If however, one policy is insured in the voluntary market and the other policy is insured through FA, the FA policy shall only be experience rated if there has been 120 months of liability insurance in the past 12 months for the vehicles insured through FA. If the policy does qualify for		
	insured through FA. If the policy does qualify for experience rating, only the experience on the vehicles insured through FA shall be used to promulgate the rate.	experience rating, only the experience on the vehicles insured through FA shall be used to promulgate the rate.		

Rule	Current Wording	Approved Wording	Change from Current	Premium impact on existing policies
Rule 335: Fleets	The months of Liability insurance for vehicles whose rates are derived from a Class 07 base and for commercial vehicles rated as private passenger (because of dual use), are included in the 120 month calculation. The months of Liability insurance on personal use recreational vehicles and private passenger vehicles solely used for pleasure (no driving to and from work for the Applicant's business) are not included in the 120 month calculation. However, once it has been established that a risk is to be experience rated, private passenger vehicles other than those rated Class 07 shall be included (with any claims) on the policy and in the experience rating. Where a new fleet is being submitted to FA consisting of vehicles which are a sub-group of a voluntary market fleet and there is no verification of which claims involved which vehicles, the FA formula shall take into account the claims that occurred on all vehicles. It is the responsibility of the Agent/Broker/Insured to provide the claim history documentation for the vehicles to be insured through FA. Where a vehicle(s) on an existing fleet is being newly insured through FA, the claim history shall follow the vehicle(s). Experience rating includes the following: All losses (At-Fault and Not-at-fault) are taken into account in rating even if there was no insurance in effect or the loss was repaid to the Insurer by or on behalf of the Insured or if the Insured chose not to present the claim; Claims (paid by the previous Insurer, reimbursed to the previous Insurer or paid by the Insured) outside the coverage on the application; Any amount paid back by the Insured due to an END 8 on the policy with the prior Insurer; Claims falling within a specific deductible not offered by FA e.g. on an occurrence basis regardless of the coverage involved in the loss; Amounts above FA deductibles when the prior Insurer had higher deductibles; Losses falling within any special agreements with the prior Insurer.	The months of Liability insurance for vehicles whose rates are derived from a Class 07 base and for commercial vehicles rated as private passenger (because of dual use), are included in the 120 month calculation. The months of Liability insurance on personal use recreational vehicles and private passenger vehicles solely used for pleasure (no driving to and from work for the Applicant's business) are not included in the 120 month calculation. However, once it has been established that a risk is to be experience rated, private passenger vehicles other than those rated Class 07 shall be included (with any claims) on the policy and in the experience rating. Where a new fleet is being submitted to FA consisting of vehicles which are a sub group of a voluntary market fleet and there is no verification of which claims involved which vehicles, the FA formula shall take into account the claims that occurred on all vehicles. It is the responsibility of the Agent/Broker/Insured to provide the claim history documentation for the vehicles to be insured through FA. Where a vehicle(s) on an existing fleet is being newly insured through FA, the claim history shall follow the vehicle(s). Experience rating includes the following: All losses (At-Fault and Not-at-fault) are taken into account in rating even if there was no insurance in effect or the loss was repaid to the Insurer by or on behalf of the Insured or if the Insured chose not to present the claim; Claims (paid by the previous Insurer, reimbursed to the previous Insurer or paid by the Insured due to an END 8 on the policy with the prior Insurer; Claims falling within a specific deductible not offered by FA e.g. on an occurrence basis regardless of the coverage involved in the loss; Amounts above FA deductibles when the prior Insurer had higher deductibles; Losses falling within any special agreements with the prior Insurer.	FA aims to harmonize the wordings across all sections and jurisdictions for the fleet rating of risk	
	from the prior Insurer to ensure all information on the risk is provided.	the prior Insurer to ensure all information on the risk is provided.		

Rule	Current Wording	Approved Wording	Change from Current	Premium impact on existing policies
Rule 335: Fleets	Fleets are to be written on a specified vehicle basis not on a blanket or receipts basis, therefore the use of END 21A and 21B is not permitted.	Fleets are to be written on a specified vehicle basis not on a blanket or receipts basis, therefore the use of END 21A and 21B is not permitted.	FA aims to harmonize the wordings across all	This will not impact premiums
		If a risk insured through FA meets the definition of a fleet, any vehicles added to the policy will be experience rated. The policy including any subsequent renewals will remain experience rated until the risk no longer meets the definition of fleet.	sections and jurisdictions for the fleet rating of risk	
		Where a new fleet is being submitted to FA and there is no verification of which claims involved which vehicles, the FA formula shall take into account the claims that occurred on all vehicles. It is the responsibility of the Agent/Broker/Insured to provide the claim history documentation for the vehicles to be insured through FA.		
	Midterm Rating	Midterm Rating Midterm rating is not permissible for changes that occur (i.e. revision of claim reserves) during the policy term merely because of the lapse of time.		
	If it is discovered during a policy term that a risk is a fleet and is eligible for experience rating, it shall be experience rated at the time of next renewal. If more than one policy qualifies for experience (fleet) rating, the fleet policy shall be issued effective the renewal date of the earliest expiring policy, based on the information for all vehicles. The remaining vehicles shall be added to the fleet at the expiry date of their policies.	If it is discovered during a policy term that a risk is a fleet and is eligible for experience rating, it shall be experience rated at the time of next renewal. If more than one policy qualifies for experience (fleet) rating, the fleet policy shall be issued effective the renewal date of the earliest expiring policy, based on the information for all vehicles. The remaining vehicles shall be added to the fleet at the expiry date of their policies.		
	If the insurance is written by more than one Servicing Carrier, each policy upon expiry shall be subject to experience rating and shall be insured to the common expiry date.	If the insurance is written by more than one Servicing Carrier, each policy upon expiry shall be subject to experience rating and shall be insured to the common expiry date.		
	If vehicles being added to a fleet insured through FA were previously on another fleet with the same common ownership or management as the FA fleet, these added vehicles are subject to experience rating as outlined in Rule 335:B. Fleet Rating.	If vehicles being added to a fleet insured through FA were previously on another fleet with the same common ownership or management as the FA fleet, these added vehicles are subject to experience rating as outlined in Rule 335:B. Fleet Rating.		
	Optional Physical Damage Coverage Vehicles may not be covered for Comprehensive/Specified Perils only.	Optional Physical Damage Coverage Vehicles may not be covered for Comprehensive/Specified Perils only.		

Rule	Current Wording	Approved Wording	Change	Premium
			from Current	impact on existing policies
Rule 335: Fleets	The Collision portion of All Perils and Collision coverage shall be regarded as the same coverage for the purposes of determining the number of months of coverage, similarly, the portion of All Perils and, Comprehensive and Specified Perils shall be regarded as the same coverage. Where Collision claims that have occurred in the past three years cannot be allocated to specific vehicles, the claims shall be assigned to the highest rated vehicles, one to each in descending order. C. Loss Information For experience rated fleets, any reserve change for a loss in any previous term shall be added to the incurred losses of the policy term in which the reserve was changed. For example: The new policy term will be May 1, 1999 to May 1, 2000. The Insured had 2 losses between May 1, 1998 and May 1, 1999. The Insured had 2 losses between May 1, 1997 and May 1, 1998. The Insured had no losses between May 1, 1996 and May 1, 1997 but in September 1996 there was a \$20,000 reserve increase on a claim that occurred in 1994. When listing the losses that occurred in the 2nd Prior Year (25-36 months) on the Automobile Fleet Schedule, the \$20,000 reserve must be entered.	The Collision portion of All Perils and Collision coverage shall be regarded as the same coverage for the purposes of determining the number of months of coverage, similarly, the portion of All Perils and, Comprehensive and Specified Perils shall be regarded as the same coverage. Where Collision claims that have occurred in the past three years cannot be allocated to specific vehicles, the claims shall be assigned to the highest rated vehicles, one to each in descending order. C. Loss Information For experience rated fleets, Any reserve change for a loss in any previous term shall be added to the incurred losses of the policy term in which the reserve was changed. For example: The new policy term will be May 1, 1999 to May 1, 2000. The Insured had 2 losses between May 1, 1998 and May 1, 1999. The Insured had 2 losses between May 1, 1997 and May 1, 1998. The Insured had no losses between May 1, 1996 and May 1, 1997 but in September 1996 there was a \$20,000 reserve increase on a claim that occurred in 1994. When listing the losses that occurred in the 2nd Prior Year (25-36 months) on the Automobile Fleet Schedule, the \$20,000 reserve must be entered.	FA aims to harmonize the wordings across all sections and jurisdictions for the fleet rating of risk	This will not impact premiums
	 D. New Applications 1. Forms required for Fleet Submissions a) Facility Association binder application form fully completed and signed. Under vehicle items show 'Fleet Policy'. b) Automobile Fleet Schedule All vehicles including trailers for which insurance is required must be fully described. c) Fleet Vehicle Count Calculation Must be completed to determine the number of vehicles insured by coverage. d) Fleet Rating Information Statement This form provides additional information about the risk. e) Any additional supplements such as drivers list, taxi questionnaire. 	 D. New Applications 1. Forms required for Fleet Submissions a) Facility Association binder application form fully completed and signed. Under vehicle items show 'Fleet Policy'. b) Automobile Fleet Schedule All vehicles including trailers for which insurance is required must be fully described. c) Fleet Vehicle Count Calculation Must be completed to determine the number of vehicles insured by coverage. d) Fleet Rating Information Statement or Commercial Vehicle Supplement This form provides additional information about the risk. e) Any additional supplements such as drivers list, taxi questionnaire. 		

Rule	Current Wording	Approved Wording	Change from Current	Premium impact on existing policies
Rule 335:	2. Incomplete Fleet submission forms	2. Incomplete Fleet submission forms	FA aims to	This will
Fleets	If the necessary information required by the Servicing Carrier to properly rate the policy is not received within 15 days of the intended effective date, the policy shall be issued at the quoted premium and cancelled by registered letter.	If the necessary information required by the Servicing Carrier to properly rate the policy is not received within 15 days of the intended effective date, the policy shall be issued at the quoted premium and cancelled by registered letter.	harmonize the wordings across all sections and jurisdictions for the fleet	not impact premiums
	3. The Applicant must understand that: The risk is bound from the effective date shown and an earned premium shall be charged.	3. The Applicant must understand that: The risk is bound from the effective date shown and an earned premium shall be charged.	rating of risk	
	The application is subject to the Facility Association fleet rating formula and the resulting premium may be substantially greater than the base premium quoted by the Agent/Broker.	The application is subject to the Facility Association fleet rating formula and the resulting premium may be substantially greater than the base premium quoted by the Agent/Broker.		
	If proof of insurance is required by U.S. authorities, a currency differential surcharge shall be applied to the Liability premium (road hazard, passenger hazard). See Rule 325: U.S. Exposure.	If proof of insurance is required by U.S. authorities, a currency differential surcharge shall be applied to the Liability premium (road hazard, passenger hazard). See Rule 325: U.S. Exposure.		
	The Servicing Carrier may require payment of additional fees if proof of insurance has to be issued. See Rule 324: Proof of Insurance.	The Servicing Carrier may require payment of additional fees if proof of insurance has to be issued. See Rule 324: Proof of Insurance.		
	4. Agent/Broker responsibilities: Submit all fully completed and signed fleet submission forms. Items on the binder application dealing with specific vehicles are to be answered 'Fleet Policy'. Incomplete forms shall be returned for completion resulting in policy issuance delays.	4. Agent/Broker responsibilities: Submit all fully completed and signed fleet submission forms. Items on the binder application dealing with specific vehicles are to be answered 'Fleet Policy'. Incomplete forms shall be returned for completion resulting in policy issuance delays.		
	Premiums are to be calculated at Driving Record 0 and must include the U.S. exposure surcharge if applicable. The Servicing Carrier shall provide assistance to the Agent/Broker if rates for a particular type of risk or vehicle are not published in this manual.	Premiums are to be calculated at Driving Record 0 and must include the U.S. Exposure surcharge if applicable. The Servicing Carrier shall provide assistance to the Agent/Broker if rates for a particular type of risk or vehicle are not published in this manual.		
		If the manual does not provide information for rating a particular risk, the Servicing Carrier will assist the Agent/Broker in establishing a method of rating. The Servicing Carrier will also assist in determining rate groups which are not published.		
	Collect from the Applicant the premium quoted at Driving Record 0 or arrange a premium finance contract. The	Collect from the Applicant the premium quoted at Driving Record 0 or arrange a premium finance contract. The		

Rule	Current Wording	Approved Wording	Change from Current	Premium impact on existing policies
Rule 335: Fleets	Agent/Broker is responsible for the pro rata earned premium based on the correct premium calculation at Driving Record 0 in the event of non-payment by the Insured. Issue temporary (30 day) liability cards for each self-propelled vehicle listed on the Fleet Schedule as of the date coverage was bound. It is not permissible to use a 'blanket' wording of any kind. A premium must be quoted and the risk bound before the fleet is submitted. 5. Servicing Carrier responsibilities: The Servicing Carrier shall not provide quotations or accept fleet submissions which have not been bound. If the manual does not provide information for rating a particular risk, the Servicing Carrier will assist the	Agent/Broker is responsible for the pro rata earned premium based on the correct premium calculation at Driving Record 0 in the event of non-payment by the Insured. Issue temporary (30 day) liability cards for each self-propelled vehicle listed on the Fleet Schedule as of the date coverage was bound. It is not permissible to use a 'blanket' wording of any kind. A premium must be quoted and the risk bound before the fleet is submitted. 5. Servicing Carrier responsibilities: The Servicing Carrier shall not provide quotations or accept fleet submissions which have not been bound. If the manual does not provide information for rating a particular risk, the Servicing Carrier will assist the Agent/Broker in establishing a method of rating. The Servicing Carrier will also assist in determining rate groups	FA aims to harmonize the wordings across all sections and jurisdictions for the fleet rating of risk	This will not impact premiums
	Agent/Broker in establishing a method of rating. The Servicing Carrier will also assist in determining rate groups which are not published. Upon receipt of the properly completed documents the Servicing Carrier shall verify the information and loss history of the risk with the previous carrier as required and ensure prompt issuance of the policy documents.	which are not published. Upon receipt of the properly completed documents the Servicing Carrier shall verify the information and loss history of the risk with the previous carrier as required and ensure prompt issuance of the policy documents.		
	6. If the revised premium is not acceptable: If a promulgated fleet rating is not acceptable to the Applicant, the coverages shall be cancelled without charge if all temporary liability cards are returned and received by the Servicing Carrier no later than the intended effective date (the date coverage was bound). Where the temporary liability cards are not received by the intended effective date and the Agent/Broker reports non-payment of the additional premium within 30 days of receiving notice of the additional premium, the earned premium for cancellation shall be calculated pro rata on the quoted premium calculated at Driving Record 0. Otherwise the earned premium shall be calculated pro rata on the promulgated fleet rating.	G. If the revised premium is not acceptable: If a promulgated fleet rating is not acceptable to the Applicant, the coverages shall be cancelled without charge if the policy is cancelled by the Applicant no later than the all temporary liability cards are returned and received by the Servicing Carrier no later than the intended effective date (the date coverage was bound). Where the temporary liability cards are not received by the intended effective date and the Agent/Broker reports non-payment of the additional premium within 30 days of receiving notice of the additional premium, the carned premium for cancellation shall be calculated prorata on the quoted premium calculated at Driving Record 0. Otherwise the earned premium shall be calculated pro rata on the promulgated fleet rating. After the effective date, where the Agent/Broker reports non-		
		payment of the additional premium within 30 days of receiving notice of the additional premium, the earned		

Rule	Current Wording	Approved Wording	Change from Current	Premium impact on existing policies
Rule 335: Fleets	For example: The Agent/Broker bound coverage as of June 1 and quoted the Applicant a premium of \$10,000 at Driving Record 0. On June 20, the Agent/Broker receives the fleet policy from the Servicing Carrier. The fleet has been promulgated at a premium of \$12,000. The Agent/Broker advises the Insured of the premium increase and the Insured advises he/she wants to cancel the policy. On July 15, the Agent/Broker advises the Insurer to cancel the policy for non-payment. Because the request for cancellation was received within 30 days of June 20, the earned premium will be calculated pro rata on a premium of \$10,000. If a fleet rating has been established for a risk and the Applicant has rejected the premium, a new application covering any vehicle in the Applicant's name previously on the fleet, must be quoted to the Applicant at the fleet rate not driving record 0. In the event that a policy issued from that new application must be cancelled because the Applicant rejects the premium, the earned premium shall be calculated pro rata of the fleet rate not Driving Record 0. For example: Using the above example, on September 1, the Agent/Broker resubmits substantially the same fleet for the same Insured to the Servicing Carrier, quoting a premium of \$10,000 at Driving Record 0. The policy is issued at a premium of \$12,000 and the Agent/Broker receives it on September 22. The Insured again rejects the additional premium and the Agent/Broker requests cancellation for non-payment on October 10. The earned premium will be calculated pro rata on a premium of \$12,000.	premium for cancellation shall be calculated pro rata on the quoted premium calculated at Driving Record 0. Otherwise the earned premium shall be calculated pro rata on the promulgated fleet rating. For example: The Agent/Broker bound coverage as of June 1 and quoted the Applicant a premium of \$10,000 at Driving Record 0. On June 20, the Agent/Broker receives the fleet policy from the Servicing Carrier. The fleet has been promulgated at a premium of \$12,000. The Agent/Broker advises the Insured of the premium increase and the Insured advises the Insured of the premium increase and the Insured advises he/she wants to cancel the policy. On July 15, the Agent/Broker advises the Insurer to cancel the policy for non-payment. Because the request for cancellation was received within 30 days of June 20, the earned premium will be calculated pro rata on a premium of \$10,000. If a fleet rating has been established for a risk and the Applicant has rejected the premium, a new application covering any vehicle in the Applicant's name previously on the fleet, must be quoted to the Applicant at the fleet rate not driving record 0. In the event that a policy issued from that new application must be cancelled because the Applicant rejects the premium, the earned premium shall be calculated pro rata of the fleet rate not Driving Record 0. If a fleet rate has been established and the policy is cancelled because the Applicant rejects the premium, a new application is submitted within 30 days will remain fleet rated. Individually rating the vehicle will not be permitted unless the risk no longer meets the definition of a fleet. For example: Using the above example, on September 1, the Agent/Broker resubmits substantially the same fleet for the Agent/Broker resubmits rejects the additional premium of \$12,000 and the Agent/Broker receives it on September 22. The Insured again rejects the additional premium and the Agent/Broker requests cancellation for non-payment on October 10. The earned premium will be calculated pro rata on a pr	FA aims to harmonize the wordings across all sections and jurisdictions for the fleet rating of risk	This will not impact premiums

Rule		Current Wording		Approved Wording	Change from Current	Premium impact on existing policies
Rule 335:	7. Pro Note:	emium Calculation		7. Premium Calculation Note:	FA aims to harmonize	This will not impact
Fleets	•	Refer to Rule 313 on rating of exprated risk.	, ,	Refer to Rule 313 on rating of experience (fleet) rated risk.	the wordings across all sections and	premiums
	•	For other classes of business, refe appropriate section of the manual		 For other classes of business, refer to the appropriate section of the manual. 	jurisdictions for the fleet rating of risk	
	Prior t Servic certain record	a request will usually be made well in	r to have rmation on advance of the		rading of risk	
	policy expire The a unless	ppropriate renewal documents shall r s and until the required forms, proper been returned.	e insurance not be issued	policy/certificate/offer to renew before the insurance expires. The appropriate renewal documents shall not be issued unless and until the required forms, properly completed, have been returned.		
Rule 338		Standard Endorsement Form Number, Title and Purpose	Rating	REMOVE	FA manual update to	This will not impact
Endorsements Applicable to POL 1 (Owner's Policy)	28	Reducing Coverage for Named Persons This endorsement is used if the coverages provided by the policy are to be restricted when certain named operators are driving the vehicle.	No premium reduction		align wordings across jurisdictions which have endorsement 28A	premium
RECREATION	AL SEC	CTION				
Rule 407.D Policy Issuance - General	If their jurisd details the ap	e Outside Jurisdiction in Which Voltered re is regular or frequent use of a vehiction in which the vehicle is usually go must be submitted to the Servicing propriate rates may be established. The is regular or frequent use in the U. J.S. Exposure.	cle outside the paraged, full Carrier so that	D. Use Outside Jurisdiction in Which Vehicle is Registered If there is regular or frequent use of a vehicle outside the jurisdiction in which the vehicle is usually garaged, full details must be submitted to the Servicing Carrier so that the appropriate rates may be established. If there is regular or frequent use in the U.S. refer to Rule 427: U.S. Exposure.	FA aims to harmonize and simplify the wording across all jurisdictions	This will not impact premiums

Rule	Current Wording	Approved Wording	Change from Current	Premium impact on existing policies
Rule 409: Motorcycles & Mopeds B. Driving Record	1. Driving Record Entitlement The driving record established applies to all coverage. A chargeable accident will affect the rating of the Liability, DCPD and Collision coverages.	1. Driving Record Entitlement The driving record established applies to all coverages for which driving record is a factor. There is no split rating. A chargeable accident will affect the rating of the Liability, DCPD (Not available in Northwest Territories, Nunavut and Yukon) Accident Benefits (Accident Benefits applies to Ontario only) and Collision coverages.	Upon a review of FA rule there needs to be an updated to align with current rate pages	This will not impact premiums
Rule 438: Fleets	A. Definition A fleet is a group of not less than five automobiles: - that are under common ownership or management - of which at least five are commercial vehicles, public vehicles or vehicles used for business purposes, and - of which any that are subject to a lease agreement for a period in excess of 30 days are leased to the same insured person.	A. Definition A fleet is a group of not less than five automobiles: — that are under common ownership or management — of which at least five are commercial vehicles, public vehicles or vehicles used for business purposes, and — of which any that are subject to a lease agreement for a period in excess of 30 days are leased to the same insured person. A fleet is: • A group of 10 or more self-propelled vehicles; • Under Common ownership or management; • Used for business (incl. Class 07 and vehicles used for dual purposes), commercial or public transportation; • Includes vehicles on a long term lease; • The Applicant must have had 120 months of Liability insurance in the past 12 months i.e. 10 vehicles with Liability coverage for the past year, regardless of the number of policies on which those vehicles were insured. Notes: • The Applicant is required to provide proof of vehicle registration and ownership. • Vehicles that are leased for more than 30 days to others are not to be considered unless those vehicles are leased to one lessee and meet the definition of a fleet.	FA aims to harmonize the wordings across all sections and jurisdictions for the fleet rating of risk	This will not impact premiums

Rule	Current Wording	Approved Wording	Change from Current	Premium impact on existing policies
Rule 438: Fleets	Vehicles under "common management" will be considered where the Named Insured has assumed full responsibility for the payment of insurance premiums and agreement is in place between the Named Insured and Vehicle Owner, demonstrating the following: 1. The Named Insured is responsible for the assignment of driver schedules and routes, ensuring compliance with hours of work regulations and 2. The Named Insured maintains records of and deems acceptable all drivers who may operate a Vehicle and 3. Vehicles and all associated drivers adhere to the vehicle and driver safety standards of the Named Insured, and 4. Vehicles and all associated drivers adhere to the Named Insured means and methods of work, including risk management practices, code of conduct, training and service standards, and 5. Failure to adhere to any of the above will result in the termination of the agreement between the Named Insured and Vehicle Owner. A signed "Facility Association Common Management Attestation", signed by the Named Insured and a copy of the common management agreement must accompany all new business applications. A copy of the common management agreement will be required on subsequent renewals to maintain experience rating. The Servicing Carrier reserves the right to deny experience rating in the event the above criteria are not met, and fails to otherwise meet other fleet rating criteria outlined under Rule 438. B. Fleet Rating Fleets of 9 or fewer self-propelled vehicles will be individually rated; fleets of 10 or more self-propelled vehicles will be experience (fleet) rated.	Vehicles under "common management" will be considered where the Named Insured has assumed full responsibility for the payment of insurance premiums and agreement is in place between the Named Insured and Vehicle Owner, demonstrating the following: 1. The Named Insured is responsible for the assignment of driver schedules and routes, ensuring compliance with hours of work regulations and 2. The Named Insured maintains records of and deems acceptable all drivers who may operate a Vehicle and 3. Vehicles and all associated drivers adhere to the vehicle and driver safety standards of the Named Insured, and 4. Vehicles and all associated drivers adhere to the Named Insured means and methods of work, including risk management practices, code of conduct, training and service standards, and 5. Failure to adhere to any of the above will result in the termination of the agreement between the Named Insured and Vehicle Owner. A signed "Facility Association Common Management Attestation", signed by the Named Insured and a copy of the common management agreement must accompany all new business applications. A copy of the common management agreement will be required on subsequent renewals to maintain experience rating. The Servicing Carrier reserves the right to deny experience rating in the event the above criteria are not met, and fails to otherwise meet other fleet rating criteria outlined under Rule 438. B. Fleet Rating Fleets of 9 or fewer self-propelled vehicles will be individually rated; fleets of 10 or more self-propelled vehicles will be individually rated; fleets of 10 or more self-propelled vehicles will be individually rated; fleets of 10 or more self-propelled vehicles will be individually rated; fleets of 10 or more self-propelled vehicles will be individually rated; fleets of 10 or more self-propelled vehicles will be individually rated; fleets of 10 or more self-propelled vehicles will be individually rated.	FA aims to harmonize the wordings across all sections and jurisdictions for the fleet rating of risk	This will not impact premiums

Rule	Current Wording	Approved Wording	Change from Current	Premium impact on existing policies
Rule 438: Fleets	Fleets are subject to experience rating as of the commencement date of each policy period. If the fleet is insured through FA by two or more policies issued by one or more Servicing Carriers, the policies must have a common expiry date to facilitate experience rating. For experience (fleet) rating, the Applicant must have had 120 months of Liability insurance in the past 12 months i.e. 10 vehicles with Liability coverage for the past year, regardless of the number of policies on which those vehicles were insured. For example: If the Insured owned 10 vehicles and leased (on a long term basis) 1 vehicle that were insured for Liability for the past 12 months, the Insured has 132 months of Liability insurance. If the Insured only had 7 vehicles insured for Liability in that period, there would only be 84 months of Liability insurance	Fleets are subject to experience rating as of the commencement date of each policy period. If the fleet is insured through FA by two or more policies issued by one or more Servicing Carriers, the policies must have a common expiry date to facilitate experience rating. For experience (fleet) rating, the Applicant must have had 120 months of Liability insurance in the past 12 months i.e. 10 vehicles with Liability coverage for the past year, regardless of the number of policies on which those vehicles were insured. For example: If the Insured owned 10 vehicles and leased (on a long term basis) 1 vehicle that were insured for Liability for the past 12 months, the Insured has 132 months of Liability insurance. If the Insured only had 7 vehicles insured for Liability in that period, there would only be 84 months of Liability insurance and the policy	FA aims to harmonize the wordings across all sections and jurisdictions for the fleet rating of risk	This will not impact premiums
	The 120 months is established on the basis of vehicles the Insured has owned or leased from others. The Applicant may be required to provide proof of vehicle registration and ownership. Vehicles that are leased for more than 30 days to others are not to be considered unless those vehicles are leased to one lessee and meet the definition of a fleet Vehicles that the Insured leases from others must be insured on a separate policy with the same expiry date as the policy for owned vehicles. If the policy for owned vehicles and the policy for the leased vehicles are insured through FA whether or not with the same Servicing Carrier, the policies shall be experience rated. If however, one policy is insured in the voluntary market and the other policy is insured through FA, the FA policy shall only be experience rated if there has been 120 months of liability insurance in the past 12 months for the vehicles insured through FA. If the policy does qualify for experience rating, only the experience on the vehicles insured through FA shall be used to promulgate the rate.	The 120 months is established on the basis of vehicles the Insured has owned or leased from others. The Applicant may be required to provide proof of vehicle registration and ownership. Vehicles that are leased for more than 30 days to others are not to be considered unless those vehicles are leased to one lessee and meet the definition of a fleet Vehicles that the Insured leases from others must be insured on a separate policy with the same expiry date as the policy for owned vehicles. If the policy for owned vehicles and the policy for the leased vehicles are insured through FA whether or not with the same Servicing Carrier, the policies shall be experience rated. If however, one policy is insured in the voluntary market and the other policy is insured through FA, the FA policy shall only be experience rated if there has been 120 months of liability insurance in the past 12 months for the vehicles insured through FA. If the policy does qualify for experience rating, only the experience on the vehicles insured through FA shall be used to promulgate the rate.		

Rule	Current Wording	Approved Wording	Change from Current	Premium impact on existing policies
Rule 438: Fleets	The months of Liability insurance for vehicles whose rates are derived from a Class 07 base and for commercial vehicles rated as private passenger (because of dual use), are included in the 120 month calculation. The months of Liability insurance on personal use recreational vehicles and private passenger vehicles solely used for pleasure (no driving to and from work for the Applicant's business) are not included in the 120 month calculation. However, once it has been established that a risk is to be experience rated, private passenger vehicles other than those rated Class 07 shall be included (with any claims) on the policy and in the experience rating	The months of Liability insurance for vehicles whose rates are derived from a Class 07 base and for commercial vehicles rated as private passenger (because of dual use), are included in the 120 month calculation. The months of Liability insurance on personal use recreational vehicles and private passenger vehicles solely used for pleasure (no driving to and from work for the Applicant's business) are not included in the 120 month calculation. However, once it has been established that a risk is to be experience rated, private passenger vehicles other than those rated Class 07 shall be included (with any claims) on the policy and in the experience rating	FA aims to harmonize the wordings across all sections and jurisdictions for the fleet rating of risk	This will not impact premiums
	Where a new fleet is being submitted to FA consisting of vehicles which are a sub-group of a voluntary market fleet and there is no verification of which claims involved which vehicles, the FA formula shall take into account the claims that occurred on all vehicles. It is the responsibility of the Agent/Broker/Insured to provide the claim history documentation for the vehicles to be insured through FA. Where a vehicle(s) on an existing fleet is being newly insured through FA, the claim history shall follow the vehicle(s)	Where a new fleet is being submitted to FA consisting of vehicles which are a sub group of a voluntary market fleet and there is no verification of which claims involved which vehicles, the FA formula shall take into account the claims that occurred on all vehicles. It is the responsibility of the Agent/Broker/Insured to provide the claim history documentation for the vehicles to be insured through FA. Where a vehicle(s) on an existing fleet is being newly insured through FA, the claim history shall follow the vehicle(s)		
	 Experience rating includes the following: All losses (At-Fault and Not-at-fault) are taken into account in rating even if there was no insurance in effect or the loss was repaid to the Insurer by or on behalf of the Insured or if the Insured chose not to present the claim; Claims (paid by the previous Insurer, reimbursed to the previous Insurer or paid by the Insured) outside the coverage on the application; Any amount paid back by the Insured due to an END 8 on the policy with the prior Insurer; Claims falling within a specific deductible not offered by FA e.g. on an occurrence basis regardless of the coverage involved in the; Amounts above FA deductibles when the prior Insurer had higher deductibles; Losses falling within any special agreements with the prior Insurer. 	 Experience rating includes the following: All losses (At-Fault and Not-at-fault) are taken into account in rating even if there was no insurance in effect or the loss was repaid to the Insurer by or on behalf of the Insured or if the Insured chose not to present the claim; Claims (paid by the previous Insurer, reimbursed to the previous Insurer or paid by the Insured) outside the coverage on the application; Any amount paid back by the Insured due to an END 8 on the policy with the prior Insurer; Claims falling within a specific deductible not offered by FA e.g. on an occurrence basis regardless of the coverage involved in the loss; Amounts above FA deductibles when the prior Insurer had higher deductibles; 		
		Losses falling within any special agreements with the prior Insurer.		

Rule	Current Wording	Approved Wording	Change from Current	Premium impact on existing policies
Rule 438: Fleets	NOTE: Full experience details must be obtained directly from the prior Insurer to ensure all information on the risk is provided.	NOTE: Full experience details must be obtained directly from the prior Insurer to ensure all information on the risk is provided.	FA aims to harmonize the wordings across all	This will not impact premiums
	Fleets are to be written on a specified vehicle basis not on a blanket or receipts basis, therefore the use of END 21A and 21B is not permitted.	Fleets are to be written on a specified vehicle basis not on a blanket or receipts basis, therefore the use of END 21A and 21B is not permitted.	sections and jurisdictions for the fleet rating of risk	
		If a risk insured through FA meets the definition of a fleet, any vehicles added to the policy will be experience rated. The policy including any subsequent renewals will remain experience rated until the risk no longer meets the definition of fleet.	rading of risk	
		Where a new fleet is being submitted to FA and there is no verification of which claims involved which vehicles, the FA formula shall take into account the claims that occurred on all vehicles. It is the responsibility of the Agent/Broker/Insured to provide the claim history documentation for the vehicles to be insured through FA.		
	Midterm Rating	Midterm Rating		
		Midterm rating is not permissible for changes that occur (i.e. revision of claim reserves) during the policy term merely because of the lapse of time.		
	If it is discovered during a policy term that a risk is a fleet and is eligible for experience rating, it shall be experience rated at the time of next renewal. If more than one policy qualifies for experience (fleet) rating, the fleet policy shall be issued effective the renewal date of the earliest expiring policy, based on the information for all vehicles. The remaining vehicles shall be added to the fleet at the expiry date of their policies.	If it is discovered during a policy term that a risk is a fleet and is eligible for experience rating, it shall be experience rated at the time of next renewal. If more than one policy qualifies for experience (fleet) rating, the fleet policy shall be issued effective the renewal date of the earliest expiring policy, based on the information for all vehicles. The remaining vehicles shall be added to the fleet at the expiry date of their policies.		
	If the insurance is written by more than one Servicing Carrier, each policy upon expiry shall be subject to experience rating and shall be insured to the common expiry date.	If the insurance is written by more than one Servicing Carrier, each policy upon expiry shall be subject to experience rating and shall be insured to the common expiry date.		
	If vehicles being added to a fleet insured through FA were previously on another fleet with the same	If vehicles being added to a fleet insured through FA were previously on another fleet with the same common		

Rule	Current Wording	Approved Wording	Change from Current	Premium impact on existing policies
Rule 438: Fleets	common ownership or management as the FA fleet, these added vehicles are subject to experience rating as outlined in Rule 438:B. Fleet Rating.	ownership or management as the FA fleet, these added vehicles are subject to experience rating as outlined in Rule 438:B. Fleet Rating.	FA aims to harmonize the wordings across all	This will not impact premiums
	Optional Physical Damage Coverage Vehicles may not be covered for Comprehensive/Specified Perils only.	Optional Physical Damage Coverage Vehicles may not be covered for Comprehensive/Specified Perils only.	sections and jurisdictions for the fleet rating of risk	
	The Collision portion of All Perils and Collision coverage shall be regarded as the same coverage for the purposes of determining the number of months of coverage, similarly, the portion of All Perils and, Comprehensive and Specified Perils shall be regarded as the same coverage.	The Collision portion of All Perils and Collision coverage shall be regarded as the same coverage for the purposes of determining the number of months of coverage, similarly, the portion of All Perils and, Comprehensive and Specified Perils shall be regarded as the same coverage.		
	Where Collision claims that have occurred in the past three years cannot be allocated to specific vehicles, the claims shall be assigned to the highest rated vehicles, one to each in descending order.	Where Collision claims that have occurred in the past three years cannot be allocated to specific vehicles, the claims shall be assigned to the highest rated vehicles, one to each in descending order.		
	C. Loss Information For experience rated fleets, any reserve change for a loss in any previous term shall be added to the incurred losses of the policy term in which the reserve was changed.	C. Loss Information For experience rated fleets, Any reserve change for a loss in any previous term shall be added to the incurred losses of the policy term in which the reserve was changed.		
	For example: The new policy term will be May 1, 1999 to May 1, 2000. The Insured had 2 losses between May 1, 1998 and May 1, 1999. The Insured had 2 losses between May 1, 1997 and May 1, 1998. The Insured had no losses between May 1, 1996 and May 1, 1997 but in September 1996 there was a \$20,000 reserve increase on a claim that occurred in 1994. When listing the losses that occurred in the 2nd Prior Year (25-36 months) on the Automobile Fleet Schedule, the \$20,000 reserve must be entered.	For example: The new policy term will be May 1, 1999 to May 1, 2000. The Insured had 2 losses between May 1, 1998 and May 1, 1999. The Insured had 2 losses between May 1, 1997 and May 1, 1998. The Insured had no losses between May 1, 1996 and May 1, 1997 but in September 1996 there was a \$20,000 reserve increase on a claim that occurred in 1994. When listing the losses that occurred in the 2nd Prior Year (25–36 months) on the Automobile Fleet Schedule, the \$20,000 reserve must be entered.		
	 D. New Applications 1. Forms required for Fleet Submissions a) Facility Association binder application form fully completed and signed. Under vehicle items show 'Fleet Policy'. b) Automobile Fleet Schedule All vehicles including trailers for which insurance is required must be fully described. c) Fleet Vehicle Count Calculation Must be completed to 	D. New Applications 1. Forms required for Fleet Submissions a) Facility Association binder application form fully completed and signed. Under vehicle items show "Fleet Policy". b) Automobile Fleet Schedule All vehicles including trailers for which insurance is required must be fully described. c) Fleet Vehicle Count Calculation		

Rule	Current Wording	Approved Wording	Change from Current	Premium impact on existing policies
Rule 438: Fleets	determine the number of vehicles insured by coverage. d) Fleet Rating Information Statement This form provides additional information about the risk. e) Any additional supplements such as drivers list, taxi questionnaire.	Must be completed to determine the number of vehicles insured by coverage. d) Fleet Rating Information Statement or Commercial Vehicle Supplement This form provides additional information about the risk. e) Any additional supplements such as drivers list, taxi questionnaire.	FA aims to harmonize the wordings across all sections and jurisdictions for the fleet rating of risk	This will not impact premiums
	2. Incomplete Fleet submission forms If the necessary information required by the Servicing Carrier to properly rate the policy is not received within 15 days of the intended effective date, the policy shall be issued at the quoted premium and cancelled by registered letter.	2. Incomplete Fleet submission forms If the necessary information required by the Servicing Carrier to properly rate the policy is not received within 15 days of the intended effective date, the policy shall be issued at the quoted premium and cancelled by registered letter.		
	3. The Applicant must understand that: The risk is bound from the effective date shown and an earned premium shall be charged. The application is subject to the Facility Association fleet rating formula and the resulting premium may be substantially greater than the base premium quoted by the Agent/Broker. If proof of insurance is required by U.S. authorities, a currency differential surcharge shall be applied to the Liability premium. See Rule 427: U.S. Exposure.	3. The Applicant must understand that: The risk is bound from the effective date shown and an earned premium shall be charged. The application is subject to the Facility Association fleet rating formula and the resulting premium may be substantially greater than the base premium quoted by the Agent/Broker. If proof of insurance is required by U.S. authorities, a currency differential surcharge shall be applied to the Liability premium. See Rule 427: U.S. Exposure.		
	The Servicing Carrier may require payment of additional fees if proof of insurance has to be issued. See Rule 426: Proof of Insurance	The Servicing Carrier may require payment of additional fees if proof of insurance has to be issued. See Rule 426: Proof of Insurance.		
	4. Agent/Broker responsibilities: Submit all fully completed and signed fleet submission forms. Items on the binder application dealing with specific vehicles are to be answered 'Fleet Policy'.	4. Agent/Broker responsibilities: Submit all fully completed and signed fleet submission forms. Items on the binder application dealing with specific vehicles are to be answered 'Fleet Policy'.		
	Incomplete forms shall be returned for completion resulting in policy issuance delays.	Incomplete forms shall be returned for completion resulting in policy issuance delays.		
	Premiums are to be calculated at Driving Record 0 and must include the U.S. exposure surcharge if applicable.	Premiums are to be calculated at Driving Record 0 and must include the U.S. Exposure surcharge if applicable.		

Rule	Current Wording	Approved Wording	Change from Current	Premium impact on existing policies
Rule 438: Fleets	The Servicing Carrier shall provide assistance to the Agent/Broker if rates for a particular type of risk or vehicle are not published in this manual. Collect from the Applicant the premium quoted at Driving Record 0 or arrange a premium finance contract. The Agent/ Broker is responsible for the pro rata earned premium based on the correct premium calculation at Driving Record 0 in the event of non-payment by the Insured.	If the manual does not provide information for rating a particular risk, the Servicing Carrier will assist the Agent/Broker in establishing a method of rating. The Servicing Carrier will also assist in determining rate groups which are not published. The Servicing Carrier shall provide assistance to the Agent/Broker if rates for a particular type of risk or vehicle are not published in this manual. Collect from the Applicant the premium quoted at Driving Record 0 or arrange a premium finance contract. The Agent/ Broker is responsible for the pro rata earned premium based on the correct premium calculation at Driving Record 0 in the event of non-payment by the Insured.	FA aims to harmonize the wordings across all sections and jurisdictions for the fleet rating of risk	This will not impact premiums
	Issue temporary (30 day) liability cards for each self-propelled vehicle listed on the Fleet Schedule as of the date coverage was bound. It is not permissible to use a 'blanket' wording of any kind. A premium must be quoted and the risk bound before the fleet is submitted.	Issue temporary (30 day) liability cards for each self-propelled vehicle listed on the Fleet Schedule as of the date coverage was bound. It is not permissible to use a 'blanket' wording of any kind. A premium must be quoted and the risk bound before the fleet is submitted.		
	5. Servicing Carrier responsibilities: The Servicing Carrier shall not provide quotations or accept fleet submissions which have not been bound.	5. Servicing Carrier responsibilities: The Servicing Carrier shall not provide quotations or accept fleet submissions which have not been bound.		
	If the manual does not provide information for rating a particular risk, the Servicing Carrier will assist the Agent/Broker in establishing a method of rating. The Servicing Carrier will also assist in determining rate groups which are not published.	If the manual does not provide information for rating a particular risk, the Servicing Carrier will assist the Agent/Broker in establishing a method of rating. The Servicing Carrier will also assist in determining rate groups which are not published.		
	Upon receipt of the properly completed documents the Servicing Carrier shall verify the information and loss history of the risk with the previous carrier as required and ensure prompt issuance of the policy documents.	Upon receipt of the properly completed documents the Servicing Carrier shall verify the information and loss history of the risk with the previous carrier as required and ensure prompt issuance of the policy documents.		
	6. If the revised premium is not acceptable: If a promulgated fleet rating is not acceptable to the Applicant, the coverages shall be cancelled without charge if all temporary liability cards are returned and	6. If the revised premium is not acceptable: If a promulgated fleet rating is not acceptable to the Applicant, the coverages shall be cancelled without charge if the policy is cancelled by the Applicant no later than the all		

Rule	Current Wording	Approved Wording	Change from Current	Premium impact on existing policies
Rule 438: Fleets	received by the Servicing Carrier no later than the intended effective date (the date coverage was bound). Where the temporary liability cards are not received by the intended effective date and the Agent/Broker reports non-payment of the additional premium within 30 days of receiving notice of the additional premium, the earned premium for cancellation shall be calculated pro rata on the quoted premium calculated at Driving Record 0. Otherwise the earned premium shall be calculated pro rata on the promulgated fleet rating.	temporary liability cards are returned and received by the Servicing Carrier no later than the intended effective date (the date coverage was bound). Where the temporary liability cards are not received by the intended effective date and the Agent/Broker reports non-payment of the additional premium within 30 days of receiving notice of the additional premium, the earned premium for cancellation shall be calculated pro rata on the quoted premium calculated at Driving Record 0. Otherwise the earned premium shall be calculated pro rata on the promulgated fleet rating. After the effective date, where the Agent/Broker reports non-payment of the additional premium within 30 days of receiving notice of the additional premium, the earned premium for cancellation shall be calculated pro rata on the quoted premium calculated at Driving Record 0. Otherwise the earned premium shall be calculated pro rata on the promulgated fleet rating.	FA aims to harmonize the wordings across all sections and jurisdictions for the fleet rating of risk	This will not impact premiums
	For example: The Agent/Broker bound coverage as of June 1 and quoted the Applicant a premium of \$10,000 at Driving Record 0. On June 20, the Agent/Broker receives the fleet policy from the Servicing Carrier. The fleet has been promulgated at a premium of \$12,000. The Agent/Broker advises the Insured of the premium increase and the Insured advises he/she wants to cancel the policy. On July 15, the Agent/Broker advises the Insurer to cancel the policy for non-payment. Because the request for cancellation was received within 30 days of June 20, the earned premium will be calculated pro rata on a premium of \$10,000. If a fleet rating has been established for a risk and the Applicant has rejected the premium, a new application covering any vehicle in the Applicant's name previously on the fleet, must be quoted to the Applicant at the fleet rate not Driving Record 0. In the event that a policy issued from that new application must be cancelled because the Applicant rejects the premium, the earned premium shall be calculated pro rata of the fleet rate not Driving Record 0.	For example: The Agent/Broker bound coverage as of June 1 and quoted the Applicant a premium of \$10,000 at Driving Record 0. On June 20, the Agent/Broker receives the fleet policy from the Servicing Carrier. The fleet has been promulgated at a premium of \$12,000. The Agent/Broker advises the Insured of the premium increase and the Insured advises he/she wants to cancel the policy. On July 15, the Agent/Broker advises the Insurer to cancel the policy for non-payment. Because the request for cancellation was received within 30 days of June 20, the earned premium will be calculated pro rata on a premium of \$10,000. If a fleet rating has been established for a risk and the Applicant has rejected the premium, a new application covering any vehicle in the Applicant's name previously on the fleet, must be quoted to the Applicant at the fleet rate not Driving Record 0. In the event that a policy issued from that new application must be cancelled because the Applicant rejects the premium, the earned premium shall be calculated pro rata of the fleet rate not Driving Record 0.		

Rule	Current Wording	Approved Wording	Change from Current	Premium impact on existing policies
Rule 438: Fleets	For example: Using the above example, on September 1, the Agent/Broker resubmits substantially the same fleet for the same Insured to the Servicing Carrier, quoting a premium of \$10,000 at Driving Record 0. The policy is issued at a premium of \$12,000 and the Agent/Broker receives it on September 22. The Insured again rejects the additional premium and the Agent/Broker requests cancellation for non-payment on October 10. The earned premium will be calculated pro rata on a premium of \$12,000. 7. Premium Calculation – Recreational Vehicles Note: • Refer to Rule 414 on rating of experience (fleet) rated risk. • For other classes of business, refer to the appropriate section of the manual. E. Renewals Prior to the expiry of experience rated insurance, the Servicing Carrier may ask the Agent/Broker to have certain forms completed to update the information on record. Such a request will usually be made well in advance of the expiry date because of the need to issue the renewal policy /certificate /offer to renew before the insurance expires. The appropriate renewal documents shall not be issued unless and until the required forms, properly completed, have been returned.	If a fleet rate has been established and the policy is cancelled because the Applicant rejects the premium, a new application is submitted within 30 days will remain fleet rated. Individually rating the vehicle will not be permitted unless the risk no longer meets the definition of a fleet. For example: Using the above example, on September 1, the Agent/Broker resubmits substantially the same fleet for the same Insured to the Servicing Carrier, quoting a premium of \$10,000 at Driving Record 0. The policy is issued at a premium of \$12,000 and the Agent/Broker receives it on September 22. The Insured again rejects the additional premium and the Agent/Broker requests cancellation for non-payment on October 10. The earned premium will be calculated pro rata on a premium of \$12,000. 7. Premium Calculation – Recreational Vehicles Note: • Refer to Rule 414 on rating of experience (fleet) rated risk. • For other classes of business, refer to the appropriate section of the manual. E. Renewals Prior to the expiry of experience rated insurance, the Servicing Carrier may ask the Agent/Broker to have certain forms completed to update the information on record. Such a request will usually be made well in advance of the expiry date because of the need to issue the renewal policy /certificate /offer to renew before the insurance expires. The appropriate renewal documents shall not be issued unless and until the required forms, properly completed, have been returned.	FA aims to harmonize the wordings across all sections and jurisdictions for the fleet rating of risk	This will not impact premiums

Rule	Current Wording		Approved Wording	Change from Current	Premium impact on existing policies
Rule 442	Standard Endorsement Form Number, Title and Purpose	ting	REMOVE	FA manual update to	This will not impact
Endorsements Applicable to POL 1 (Owner's Policy)	Reducing Coverage for Named Persons This endorsement is used if the coverages provided by the policy are to be restricted when certain named operators are driving the vehicle.			align wordings across jurisdictions which have endorsement 28A	premium
GARAGE SECT	TION				
Rule 622:	E. Accidents		E. Accidents	The Accident	This will
Additional Charges to the Basic Garage	c)Accident Surcharge The surcharge for at fault accidents applied to the	e Basic	c)Accident Surcharge The surcharge for at fault accidents applied to the Basic	Conviction has been changed and moved to	not impact premiums
Premium	Garage Premium is 10% for each at fault accident up to and including 5. For each additional accident above 5, the surcharge is 20%. Accidents will only be considered if they occurred in the 36 months preceding the commencement date of the policy term.		Garage Premium is 10% for each at fault accident up to and including 5. For each additional accident above 5, the surcharge is 20%. Accidents will only be considered if they occurred in the 36 months preceding the commencement date of the policy term.	Rule 623	
Rule 623:	A. Conviction Surcharge Table		A. Accident/Conviction Surcharge Table	To align	This may
Conviction Definitions and Surcharge Tables	Events in the preceding Percentage 36 months		Events in the preceding 36 months Chargeable Accidents 2 20% 3 30% Each additional 15%	accident surcharge sections of the manual in all jurisdictions.	impact premium
DRIVER'S POI	ICY SECTION				
Rule 728: Outside Ontario Exposure	When a non-owned vehicle is registered in Ontari used in another jurisdiction, the following is to be a guide for rating purposes:		When a non-owned vehicle is registered in Ontario but garaged or chiefly used in another jurisdiction, the following is to be used as a guide for rating purposes:	FA aims to harmonize and simplify the wording across all jurisdictions	This will not impact premiums
	 If it is known what territory the non-owned we being used in and there are FA premiums for territory, then the appropriate FA premiums territory must be used. If the non-owned vehicle is being used in the POL 2 (Driver's Policy) must be rated in the in which the non-owned vehicle is registered 	that for that U.S., territory	If it is known what territory the non owned vehicle is being used in and there are FA premiums for that territory, then the appropriate FA premiums for that territory must be used. 1. The policy must be issued in the jurisdiction where the Insured resides even if the non-owned vehicle is chiefly used in another jurisdiction.		

Rule	Current Wording	Approved Wording	Change from Current	Premium impact on existing policies
Rule 728: Outside Ontario Exposure	- See Rule 726: U.S. Exposure Surcharge to determine surcharges applicable to the POL 2 (Driver's Policy)	If the non-owned vehicle is being used in the U.S., POL 2 (Driver's Policy) must be rated in the territory in which the non-owned vehicle is registered. See Rule 726: U.S. Exposure Surcharge to determine surcharges applicable to the POL 2 (Driver's Policy)	FA aims to harmonize and simplify the wording across all jurisdictions	This will not impact premiums
	- If the non-owned vehicle is used within one region as defined below, POL 2 (Driver's Policy) is to be rated in the highest rated territory of that region. If the non-owned vehicle is used in more than one region of Canada, POL 2 (Driver's Policy) is to be rated in the highest rated region. Region 1 – Atlantic Provinces Rate as New Brunswick Territory 3	Surcharges do not apply to non-owned private passenger vehicles that are used for personal use only and where proof of insurance is not required. If the non-owned vehicle is used within one region as defined below, POL 2 (Driver's Policy) is to be rated in the highest rated territory of that region. If the non-owned vehicle is used in more than one region of Canada, POL 2 (Driver's Policy) is to be rated in the highest rated region. Region 1 Atlantic Provinces Rate as New Brunswick Territory 3		
	Region 2 – Central (Ontario and Quebec) Rate as Ontario Territory 20 Region 3 – West and North Rate as Edmonton (Alberta Territory 4) - If the non-owned vehicle is used in a Canadian	Region 2 Central (Ontario and Quebec) Rate as Ontario Territory 20 Region 3 West and North Rate as Edmonton (Alberta Territory 4)		
	jurisdiction for which Facility Association has no rates, the following shall apply: - Charge Alberta Territory 4 for British Columbia, Saskatchewan and Manitoba Charge Ontario Territory 20 for Quebec.	If the non-owned vehicle is used in a Canadian jurisdiction for which Facility Association has no rates, the following shall apply: - Charge Alberta Territory 4 for British Columbia, - Saskatchewan and Manitoba Charge Ontario Territory 20 for Quebec.		
		3. If the vehicle is operated outside the jurisdiction which it is, registered, including into the U.S. Rates for that jurisdiction are applied along with a surcharge. Refer to Rule 726 to determine the surcharges applicable. NOTE: At the Servicing Carrier's discretion, a copy of fuel tax information log books and/or other pertinent records may be required to verify mileage and travelled jurisdictions.		





Manual of Rules and Rates ONTARIO

2025 Private Passenger CLEAR Rate Group Tables and 2025 Commercial Rate Group Tables Effective October 1, 2025 (New Business and Renewals)

Effective October 1, 2025 Facility Association is implementing the following updates for new business and renewals in Ontario:

- 2025 Private Passenger CLEAR Rate Group Tables having a range of 13-43 for Accident Benefits Rate Groups;
- 2025 Commercial Rate Group Tables (Tables I and II).

The Facility Association website <u>www.facilityassociation.com</u> has been updated with this information.

This bulletin is being distributed by the Servicing Carrier, to whom all enquiries should be addressed.





Manual of Rules and Rates Ontario

Updated High Theft Vehicle List Effective August 1, 2025 (New Business and Renewals)

Effective August 1, 2025 Facility Association is implementing the following update for new business and renewals in Ontario:

- The High Theft Vehicle list has been updated in the Private Passenger Section of the manual
- A summary of the rule change is attached to the Manual Bulletin on the Facility Association Website

The Facility Association website www.facilityassociation.com has been updated with this information.

This bulletin is being distributed by the Servicing Carrier, to whom all enquiries should be addressed.

Rule Current Wording Approved Wording Change Premium from impact on Current existing

policies PRIVATE PASSENGER SECTION Rule 140: In instances where the following vehicles are insured, a In instances where the following vehicles are insured, a 55% This may The 55% surcharge applies to Comprehensive or surcharge applies to Comprehensive or Specified Perils proposed impact High Theft **Specified Perils** Coverage: Coverage: change to premiums Exposure update the Make **Model Series Model Years** Surcharge list of the Make **Model Series Model Years** 2021-Present RDX Acura high theft RDX 2021-Present Acura Cadillac **Escalade Series** 2021-Present exposure Chevrolet/GMC Silverado/Sierr 1999-2006 surcharge a 1500 Series Chevrolet/GMC Silverado/Sierra 1999-Present 1500 Series Dodge/Ram 1500 Series 2009 - Present Chevrolet/GMC Suburban/Yukon 2022-Present Ford F150 Series 2015-2020 /Tahoe Series Honda Accord 2018-Present 1500 Series Dodge/Ram 2009-Present Honda Civic 2016-Present F150 Series 2015-Present Ford Honda CR-V 2016-Present 2018-Present Honda Accord Grand 2011-Present Jeep 2016-Present Honda Civic Cherokee CR-V 2016-Present Honda Jeep Wrangler 2021-Present F-Pace 2020-Present Jaguar Land Rover Range Rover 2015-Present Gladiator 2022-Present Jeep Jeep Grand Cherokee 2011-Present **RX Series** 2016-Present Lexus 2021-Present Jeep Wrangler Toyota Highlander 2013-Present Land Rover Ranger Defender 2022-Present Toyota RAV4 2013-Present Series 2016-Present Toyota Tacoma Land Rover Range Rover 2015-Present A 55% surcharge applies to Comprehensive or Series **Specified Perils** shall also apply to any vehicle with an **GX** Series 2022-Present Lexus MSRP (Manufacturer's Suggested Retail Price) \$120,000 **RX Series** 2016-Present Lexus or more (including tax). Mercedes-Benz G-Class 2019-Present 2013-Present Toyota Highlander Tovota RAV4 2013-Present Tacoma 2016-Present Tovota A 55% surcharge applies to Comprehensive or Specified Perils shall also apply to any vehicle with an MSRP (Manufacturer's Suggested Retail Price) \$120,000 or more

(including tax).