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TO: MEMBERS OF THE FACILITY ASSOCIATION

ATTENTION: CHIEF EXECUTIVE OFFICER

BULLETIN NO.: F2020 – 024

DATE: APRIL 1, 2020

SUBJECT: UPDATED RISK SHARING POOL PROCEDURES MANUAL

This is to advise you that Facility Association’s Risk Sharing Pool (RSP) Procedures Manual has been revised, effective July 1st 2020. The revisions are related to the introduction of the Newfoundland & Labrador Risk Sharing Pool and editorial changes.

There have been some minor changes to the approved RSP Procedures Manual from the draft RSP Procedures Manual provided December 18, 2019 (as per bulletin F19 – 095), these changes are outlined in the attached table.

The approved RSP Procedures Manual is now available on the Facility Association’s website which can be accessed by following the link below:

[Risk Sharing Pool Procedures Manual](#)

Should you have any questions or require further information, please contact Christian Punzal, Sr. Business Analyst, UIP & Member Services at cpunzal@facilityassociation.com or (416) 863-1750 x 4812.

Saskia Matheson
President & CEO

RISK SHARING POOL PROCEDURES MANUAL SUMMARY OF CHANGES

PAGE	UPDATE
Section II - Communication C. Questions on Interpretation of Bulletins & Manuals Page II-2	Added Member Services email address
Appendix P-1 #19 Type of Use Page P1-19	Changed the definition of Class 05 Occasional driver for the Province of Newfoundland and Labrador to Occasional operator less than 9 years licensed
Appendix P-2 Rejection/Error Codes Page P2-12	Added Error 242 - Class 05 with an Invalid Coverage
Appendix P-2 Rejection/Error Codes Page P2-12	Added Error 243 - Invalid Years Licensed/Type of Use Relationship – Newfoundland and Labrador
Appendix C-1 Definitions of Claim Transfer Fields Page C1-26	Removed coverage codes 00 and 01 in Underinsured Motorist Coverage Codes for Newfoundland & Labrador
Appendix C-2 Error Codes Page C2-3	Removed coverage codes 00 and 01 in Error 107 - Coverage Code is Invalid for Newfoundland & Labrador
Appendix C-2 Error Codes Page C2-6	Removed coverage codes 00 and 01 in Error 108 - Invalid Kind of Loss/Coverage Combination for Newfoundland & Labrador